



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**Tuesday, February 7, 2012, 6:30 p.m.
19039 Bay Street, El Verano
(707) 996-1037**

Board of Directors
Mark Bramfitt, President
Ronald Prushko, Vice President
Mark Heneveld
Edward Kenny
Russell Townsend

PUBLIC NOTICE

Time will be provided for public comment. Any member of the public wishing to speak will be allowed 3 minutes to make a statement. Board President will call for comments prior to the Board deliberating on pending action. However, please note that no action can be taken on any item unless printed on the agenda and included with the meeting notice. Therefore, any item discussed by members of the public and not shown on the agenda will only be received for information. The Board of directors may choose to set such item for future discussion and staff report. A full agenda packet is available at the District office for public view. A fee may be charged for copies. During the meeting, information and supporting materials are available in the Boardroom. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District as soon as possible, but at least two days prior to the meeting.

All open meetings are recorded. Tapes for each meeting are retained for a minimum of 90 calendar days and may be heard upon request, at no cost. Please contact a member of the District staff for assistance. ITEMS ON THIS AGENDA MAY BE TAKEN OUT OF THE ORDER SHOWN.

Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection in the VOMWD office located at the above address during normal business hours.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

2. PUBLIC COMMENTS:

Receive/File Comments regarding issues not on agenda but pertaining to Water District business.

3. CONSENT CALENDAR

It is recommended that these items, which are expected to be routine in nature, be received and filed by the Board at the beginning of the meeting. If any Board member or interested party requests that an item be removed from the Consent Agenda, it will be considered separately. The consent calendar may be approved by a single motion.

Item 3.A Minutes of the January 3, 2012 Board of Directors Meeting.

Staff Recommendation: Approve.

Item 3.B Project Closing Documents for Water Facilities Installation Project No. 2920

Staff Recommendation: Adopt Resolution No. 120201 accepting project closing documents for Water Facilities Installation Project No. 2920.

Item 3.C Fire Line Service Installation Agreement with Justi Creek, LLC, Project No. 2937.

Staff Recommendation: Adopt Resolution No. 120202 approving a Fire Line Service Installation Agreement with Justi Creek, LLC.

4. PUBLIC HEARING – NONE

5. OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements.

Staff Recommendation: Receive, and approve by roll call vote, the monthly financial reports & disbursements for the month of December, 2011 in the amount of \$337,889.66.

Item 5.B Water Source Report.

Staff Recommendation: Receive and file.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Board may discuss any or all items presented but will take no action.

Item 7.A Technical and Water Advisory Committee Meetings of February 6, 2012.

8. OLD/NEW BUSINESS

Item 8.A Proposed Operations and Maintenance and Capital Improvement Program Budgets for Fiscal Year 2012-13.

Staff Recommendation: 1) Authorize staff to mail notices to all District customers regarding the proposed 5.7% water rate increase for FY 2012-13. 2) Set June 5, 2012, 6:45 PM as the date and time of the Public Hearing to a) review the protests received regarding the proposed water rate increase and b) receive public comments regarding the 2012-13 proposed budget.

Item 8.B Sobre Vista Mutual Water Company - Request for Emergency Water Supply

Staff Recommendation: Ratify District staff's action in extending the emergency water supply to Sobre Vista Mutual Water Company and authorize continuation of such supply subject to the stipulated terms.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Next scheduled Board meeting is a regular meeting at 6:30 p.m., March 6, 2012

Posted this 2nd day of February 2012, in three public places

Shari Walk, Deputy Board Secretary