



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**Tuesday, November 3, 2015, 6:30 p.m.
19039 Bay Street, El Verano
(707) 996-1037**

Board of Directors
Jon Foreman, President
Edward Kenny, Vice President
Bruce Adams
Mark Heneveld
Ronald Prushko

PUBLIC NOTICE

Time will be provided for public comment. Any member of the public wishing to speak will be allowed 3 minutes to make a statement. Board President will call for comments prior to the Board deliberating on pending action. However, please note that no action can be taken on any item unless printed on the agenda and included with the meeting notice. Therefore, any item discussed by members of the public and not shown on the agenda will only be received for information. The Board of directors may choose to set such item for future discussion and staff report. A full agenda packet is available at the District office for public view. A fee may be charged for copies. During the meeting, information and supporting materials are available in the Boardroom. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District as soon as possible, but at least two days prior to the meeting.

All open meetings are recorded. Tapes for each meeting are retained for a minimum of 90 calendar days and may be heard upon request, at no cost. Please contact a member of the District staff for assistance. ITEMS ON THIS AGENDA MAY BE TAKEN OUT OF THE ORDER SHOWN.

Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection in the VOMWD office located at the above address during normal business hours.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

2. PUBLIC COMMENTS:

Receive/File Comments regarding issues not on agenda but pertaining to Water District business.

3. CONSENT CALENDAR

It is recommended that these items, which are expected to be routine in nature, be received and filed by the Board at the beginning of the meeting. If any Board member or interested party requests that an item be removed from the Consent Agenda, it will be considered separately. The consent calendar may be approved by a single motion.

Item 3.A Minutes of the October 6, 2015 Board of Directors Meeting.

Staff Recommendation: Approve.

Item 3.B Surplus Equipment.

Staff Recommendation: Declare Vehicle No. 28 as surplus equipment and authorize staff to sell at a public auction.

Item 3.C December Board Meeting.

Staff Recommendation: Cancel December 2015 Board Meeting.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements.

Staff Recommendation: Receive, and approve by roll call vote, the monthly financial reports & disbursements for the month of September, 2015 in the amount of \$333,205.22.

Item 5.B Water Source Report.

Staff Recommendation: Receive and file.

Item 5.C Operational Updates.

Staff Recommendation: Receive.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Board may discuss any or all items presented but will take no action.

Item 7.A Water Supply Update.

Item 7.B WAC & TAC Meetings.

Item 7.C Low Incoming Housing Update.

8. OLD/NEW BUSINESS

Item 8.A Urban Water Management Plan Demand Analysis.

Staff Recommendation: 1) Approve demand and conservation numbers for inclusion in the District's 2015 Urban Water Management Plan, and 2) Approve Task Order No. 15-921-01 to Erler & Kalinowski, Inc. for an amount not to exceed \$24,500 for the development and submittal of the District's 2015 Urban Water Management Plan.

Item 8.B Update Employee Handbook.

Staff Recommendation: Adopt Resolution No. 151101 expiring and overwriting the District's Employee Rules and Regulations Handbook dated April 1993 with the new Employee Handbook dated October 2015.

Item 8.C Sonoma Mountain Homestead, LLC Water Infrastructure and Appurtenance Agreement and Deed Restriction.

Staff Recommendation: Adopted Resolution No. 151102, Authorizing the Acceptance of the Water Infrastructure and Appurtenance Agreement and Deed Restriction from Sonoma Mountain Homestead, and Authorizing the Board President to sign the Agreement and Deed Restriction.

9. CLOSED SESSION – NONE

10. ADJOURNMENT

Next scheduled Board meeting is a regular meeting at 6:30 p.m., December 1, 2015.

Posted this 29th day of October 2015, in three public places

Shari Walk, Deputy Board Secretary