

VALLEY OF THE MOON WATER DISTRICT
REGULAR MEETING MINUTES
August 1, 2006

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, August 1, 2006, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Sanford Smith called the meeting to order at 6:40 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors Present:	Mark Bramfitt Ed Kenny Ron Prushko Michael Woods Sanford Smith
District Personnel:	Shari Walk, Office Supervisor Paul Gradolph, Operations and Maintenance Supervisor
General Manager:	Krishna Kumar
Public Present:	Ken Borba, Russ Townsend, and Sandi Hansen, <u>Sonoma Index-Tribune</u>

2. PUBLIC COMMENTS

There were no comments from the public.

3. CONSENT CALENDAR

- A. Receive and Approve Minutes of Regular Meeting of July 5, 2006
- B. Approve District Goals
- C. Adopt Resolution No. 060801, Accepting Project Closing Documents, Water Main Extension Agreement with John Wilkinson, Project No. 2904

Motion by **Director Kenny**, seconded by **Director Bramfitt** and carried unanimously by a voice vote to adopt the Consent Calendar, as shown.

Director Woods reported that he was not planning to run for reelection to the Board of Directors. He took this opportunity to introduce Russ Townsend who he had encouraged to run and who was a candidate for a vacant position on the Board.

Russ Townsend advised that he had represented the City of Pittsburg and the Pittsburg Power Company for

some time. He looked forward to the opportunity to run and hopefully to serve on the Board of Directors of the VOMWD. He noted that he had been a resident of the Boyes Springs area for eight years and had lived throughout the Bay Area for most of his life.

4. PUBLIC PRESENTATION

There was no public presentation.

5. OPERATIONAL & COMMITTEE REPORTS

A. Approve Current Financial Reports for June 2006

Office Manager Shari Walk advised that the report was the last for FY 2005/2006. She pointed out that revenues were \$3,804,805, approximately \$226,000 more than budgeted primarily on account of the proceeds received from the sale of the last surplus property. Total expenditures were \$3,425,600 including the allocation to the Capital Improvement Program (CIP), \$153,000 less than budgeted, representing a net positive variance of approximately \$379,000.

Director Prushko verified with the General Manager that the typical reserves represented \$800,000 for contingencies for emergencies and another \$200,000 for the operating fund working capital, for a total reserve of \$1 million.

Motion by **Director Woods**, seconded by **Director Prushko** and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of June 2006 in the amount of \$670,730.53.

B. Review/Comment on Current District Projects and Significant O & M Issues

Operations and Maintenance Supervisor Paul Gradolph presented the summary review of current District projects and significant operations and maintenance issues for July 2006, as follows:

- **Project #2855 - Glen Ellen Storage Tank:** Dedication ceremony for the tank held on June 19. North Bay Construction, Inc. (NBC) had submitted the final "Report of Spill Response Activities" to the San Francisco Regional Water Quality Control Board (SFRWQCB). NBC is awaiting a response from the SFRWQCB on the report.
- **Project #2892 – Agua Caliente Booster Station:** Construction was underway on the booster pump station. A pressure test of the manifold was expected soon with a connection into the VOMWD's existing pipelines. The project was moving along well.
- **Project #2899 – Boyes Springs Water Mains:** The project started on July 31, 2006 with six different streets in process for the installation of new water lines.
- **Project #2900 – El Verano Area Water Mains:** Award of project was expected on the current agenda.
- **Project #2901 – Glen Ellen Area Water Mains:** All of the new water lines had been installed and put into service. The project provided additional fire protection and looped the system at two critical points to increase the reliability of water delivery in the Glen Ellen area.

- **Project #2902 – Production Well No. 5:** Equipment to be moved in next week with drilling to be started soon.

In response to President Smith, **Ms. Walk** advised that the County would be conducting a slurry and chip seal on Arnold Drive.

C. Water Source Report

General Manager Krishna Kumar stated that the Water Source Report was the final for FY 2005-06. The VOMWD used approximately 3,000 acre feet of aqueduct water and approximately 361 acre feet of well water.

Mr. Gradolph explained, when asked, that during the recent heat spell the additional storage in Glen Ellen and the addition of the parallel aqueduct from Eldridge to Madrone Road, along with Collector 6 which was now on line, had helped the VOMWD meet its water needs.

6. RECEIVE & FILE PRESIDENT’S AND DIRECTOR’S REPORTS OR COMMENTS

President Smith reported that he had attended the Climate Change Forum in Rohnert Park which was expected to be an annual event. He expressed his appreciation for the opportunity to attend that important forum.

7. GENERAL MANAGER’S AND DISTRICT COUNSEL’S REPORT

A. Water Advisory Committee (WAC)

General Manager Kumar stated that he had confirmed with Director Kenny that he would serve as the alternative to President Smith on the Water Advisory Committee (WAC).

B. Groundwater Study

Mr. Kumar reported that the United States Geological Survey (USGS) had published its Scientific Investigations Report entitled “Geohydrological Categorization Water Chemistry and Groundwater Flow Simulation Model of the Sonoma Valley Area, Sonoma County, California.” He noted that most of the conclusions of the report had been presented to the Board at a meeting in May by one of the authors of the report. A copy of the report was available to any interested party.

C. Sonoma County Water Agency Rubber Dam Leak Fix

Mr. Kumar advised that the Sonoma County Water Agency (Water Agency) had successfully completed the repair to the dam which was being slowly inflated to its intended height. No leaks or any other major rupture to the dam had occurred.

D. Sonoma Valley Groundwater Basin Advisory Panel

Mr. Kumar stated that the members of the Sonoma Valley Groundwater Basin Advisory Panel had been announced. He and Director Bramfitt had been named as panelists. The first public meeting of the panel had been scheduled for August 14 from 2:00 to 5:30 P.M. at the VOM Fire District Training Room on Second Street West. Regular meetings were to occur monthly for the next twelve to eighteen months.

In response to President Smith as to what the panel was expected to do, **Mr. Kumar** stated that would be identified in detail during the first few meetings of the panel. The Board would be kept posted as the meetings progressed.

8. OLD/NEW BUSINESS

- A. **Discuss/Award:** El Verano Area Water Mains Project No. 2900 Construction Contract to FEDCO Construction Inc. in the Amount of \$242,740

Mr. Kumar reported that five bids had been received for the El Verano area water main replacement Project No. 2900. Those bids ranged from a high bid of \$308,152 to a low bid of \$242,740. The lowest responsive and responsible bid had been received from FEDCO Construction Inc. He advised that the staff report had included a detailed spreadsheet of each bid item from each of the five bidders compared with the Engineer's Estimate.

Mr. Kumar recommended the award of Project No. 2900, El Verano area water mains replacement project to FEDCO Construction Inc., in the amount of \$242,740.

Motion by **Director Bramfitt**, seconded by **Director Woods** and carried unanimously by a roll call vote to award Project No. 2900, El Verano area water mains replacement project to FEDCO Construction Inc., in the amount of \$242,740.

- B. **Discuss/Award:** System Wide Leak Detection Survey to WaterNet Survey in the Amount of \$15,520

Mr. Kumar reported that the project had been discussed during the budget process. The leak detection survey was needed to identify leaks and account for lost water. A proposal had been received from WaterNet Survey which had done similar work for the cities of Cotati and Rohnert Park. The quote for the VOMWD's 100 mile system was \$15,520.

Mr. Kumar recommended the award of system wide leak detection survey to WaterNet Survey in the amount of \$15,520.

In response to Director Prushko as to the equipment being used to detect leaks, **Mr. Gradolph** advised that the equipment was acoustic. Through different frequencies, leaks could be identified within five feet of the source.

In further response to Director Prushko, **Mr. Kumar** explained that 7 to 8 percent unaccounted for water was the industry norm. He added that for VOMWD, it had been more than 10 percent. The goal was 10 percent or below. He characterized the leakage as a function of the system which had been melded together from three water districts over the years.

Mr. Gradolph added that not just leaks accounted for a loss of water in that there was an issue of accuracy of the meters as well as stolen water.

Motion by **Director Bramfitt**, seconded by **Director Prushko** and carried unanimously by a roll call vote to award system wide leak detection survey to WaterNet Survey in the amount of \$15,520.

9. **CLOSED SESSION**

A. None

10. **RECONVENE INTO OPEN SESSION**

There was no Closed Session.

11. **REQUEST FOR FUTURE AGENDA ITEMS**

There was no request for future agenda items.

Director Kenny took this opportunity to recognize Director Woods' commitment to the VOMWD as a member of the Board, as former Legal Counsel and as a former Interim General Manager.

12. **ADJOURNMENT**

On motion by **Director Bramfitt**, seconded by **Director Woods** and carried unanimously by a voice vote to adjourn the meeting at 7:13 P.M. The next scheduled meeting is a regular meeting on Tuesday, September 5, 2006 at 6:30 P.M.

Shari Walk, Deputy Board Secretary