

VALLEY OF THE MOON WATER DISTRICT
REGULAR MEETING MINUTES
September 5, 2006

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, September 5, 2006, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Sanford Smith called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors Present:	Mark Bramfitt Ed Kenny Ron Prushko Michael Woods Sanford Smith
District Personnel:	Shari Walk, Office Supervisor Paul Gradolph, Operations and Maintenance Supervisor
General Manager:	Krishna Kumar
Public Present:	Russ Townsend, and Sandi Hansen, <u>Sonoma Index-Tribune</u>

2. PUBLIC COMMENTS

There were no comments from the public.

3. CONSENT CALENDAR

- A.** Receive and Approve Minutes of Regular Meeting of August 1, 2006

Motion by **Director Woods**, seconded by **Director Prushko** and carried unanimously by a voice vote to adopt the Consent Calendar, as shown.

4. PUBLIC PRESENTATION

There was no public presentation.

5. OPERATIONAL & COMMITTEE REPORTS

- A.** Approve Current Financial Reports for July 2006

Motion by **Director Woods**, seconded by **Director Kenny** and carried unanimously by a roll call vote to

approve the monthly Financial Reports & Disbursements for the month of July 2006 in the amount of \$672,042.83.

B. Review/Comment on Current District Projects and Significant O & M Issues

Operations and Maintenance Supervisor Paul Gradolph presented the summary review of current District projects and significant operations and maintenance issues for August 2006, as follows:

- **Project #2892 – Agua Caliente Booster Station:** The Booster Station will be ready to start up next week. There had been an issue with the SCADA subcontractor that was currently being addressed.

In response to **Director Prushko**, Mr. Gradolph reported that some of the same issues the District experienced with the SCADA on the Glen Ellen Tank Project were also happening with this project, and had to do with programming. He said staff was in the process of negotiating a change order which will be brought to the board at the next meeting.

- **Project #2899 – Boyes Springs Water Mains:** Pipeline Constructors completed 100% of the water main installation and was working on services and other related appurtenances. This project should be completed by the end of next week.
- **Project #2900 – El Verano Area Water Mains:** A pre-bid meeting took place this day, and the project was scheduled to start next week.
- **Project #2901 – Glen Ellen Area Water Mains:** The project was 100% complete.
- **Project #2902 – Production Well No. 5:** The contractor, Nor-Cal Pump and Well, commenced drilling of the test well on August 30th.

Mr. Gradolph also reported that the company the District hired for the leak survey started work two weeks ago, had been doing an excellent job, and to date had located about a half dozen leaks, including some significant ones.

Director Kenny asked how much water the new well was expected to pump, to which Mr. Gradolph responded around 200-250 gallons per minute.

C. Water Source Report

Director Kenny observed that the District had been drawing less groundwater currently and inquired if there was a reason. Mr. Gradolph stated that staff's goal had been to conserve as much groundwater as possible and to rely on it in the event of a prolonged summer.

6. RECEIVE & FILE PRESIDENT'S AND DIRECTOR'S REPORTS OR COMMENTS

Director Bramfitt reported that the first meeting of the Basin Advisory Panel was held last month, and will be meeting each month for the next eighteen months. He said there was outstanding staff support, and the facilitator, Gina Barlett, was clearly professional and experienced with this type of work. The first meeting was very challenging for everyone; there were about 16-18 panel members. The first half of the meeting discussed "What's this all about" and how to move forward. It was suggested that a collaborate decision making process be followed, meaning you don't oppose anything that you absolutely couldn't stand.

Discussion ensued about adding more panel members, which have advantages and disadvantages. The next three to four meetings will be in-depth education about the groundwater study done by USGS. The Basin Advisory Panel hadn't decided yet if they want a chair or not, and a chair had not been named.

President Smith verified that these meetings are open to the public.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORT

A. Water Advisory Committee (WAC)

General Manager Kumar stated that the first meeting of the Water Advisory Committee was to nominate and select a chair. Mike Martini from the City of Santa Rosa was elected as the Chair of the reconstituted Water Advisory Committee and Jake McKenzie from the City of Rohnert Park as the Vice-Chair. The initial meeting of the newly formed Technical Advisory Committee would have its first meeting in October. The Water Advisory Committee will be meeting every three months, whereas the Technical Advisory Committee will be meeting each month.

Mr. Kumar also reported that the District's Christmas Party was scheduled for December 14th at the Lodge at Sonoma.

8. OLD/NEW BUSINESS

A. Discuss/Adopt: Resolution No. 060901 approving the District's Reserve Policy

Mr. Kumar reported that the District did not currently have a formally adopted reserve policy. ACWA had been recommending that water districts develop and formally adopt a reserve policy. Even without a formal reserve policy, it had been the practice of the District to maintain adequate reserves of around 1 million dollars. Keeping in view of the guidelines from ACWA, and taking into an account the District's operational and financial needs, staff recommended the board adopt the reserve policy which designates an operating reserve at three months of operations and maintenance budget or one million dollars, whichever was higher to retain sufficient funds for emergency operations. Compliance with the reserve policy will be reported to the Board of Directors as part of the monthly financial reports.

Motion by **Director Bramfitt**, seconded by **Director Prushko** and carried unanimously by a voice vote to adopt Resolution No. 060901, approving the District's Reserve Policy.

President Smith adjourned into Closed Session at 7:00 pm

9. CLOSED SESSION

A. Conference with Real Property Negotiator (Krishna Kumar) regarding terms of the Restructured Agreement for Water Supply with the Sonoma County Water Agency (Government Code section 54956.8)

10. RECONVENE INTO OPEN SESSION

President Smith reconvened into open session at 7:45 P.M. and advised that there was nothing to report from Closed Session.

11. REQUEST FOR FUTURE AGENDA ITEMS

Director Bramfitt requested an agenda item, to discuss water conservation measures suggested by the Sonoma County Water Agency for new housing developments.

12. ADJOURNMENT

On motion by **Director Bramfitt**, seconded by **Director Kenny** and carried unanimously by a voice vote to adjourn the meeting at 7:47 P.M. The next scheduled meeting is a regular meeting on Tuesday, October 3, 2006 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Sanford Smith, Board President