

**VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
January 3, 2012**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, January 3, 2012, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

**President Bramfitt** called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Mark Heneveld Ed Kenny Russ Townsend Ron Prushko Mark Bramfitt
General Manager:	Krishna Kumar
District Personnel	Paul Gradolph, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	Heidi Danieli, Larry & Mary Coulombe

**2. PUBLIC COMMENTS**

There were no public comments.

**3. CONSENT CALENDAR**

- A.** Minutes of the December 6, 2011 Board of Directors Meeting.
- B.** Term Engineering Services Agreement with the firm of Cinquini & Passarino, Inc.

On motion by **Director Kenny**, seconded by **Director Heneveld**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

**4. PUBLIC HEARING – NONE**

**5. OPERATIONAL REPORTS**

- A.** Monthly Financial Reports & Disbursements for November, 2011.

In response to **Vice-President Prushko**, Mr. Gradolph explained the services the California State Department of Public Health (DPH), acting as the District's licensing authority, provides to the District and the basis for the DPH to charge the District an annual fee.

In response to **Director Kenny**, Mr. Gradolph clarified the payment made to B.W.S. Distributors, Inc. for the purchase of a four-gas atmospheric monitor, which is used to detect atmospheric hazards when District staff enters confined spaces, per the requirements of Cal-OSHA.

On motion by **Director Kenny**, seconded by **Director Townsend**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of November 2011 in the amount of \$293,924.93.

**B. Water Source Report.**

The water source report was received and filed.

**6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS**

**Director Heneveld and President Bramfitt** complimented District staff for the well organized annual holiday party.

**7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS**

**General Manager Kumar** reported that staff was able to negotiate a reduction in the annual bank charges, which resulted in a savings of approximately \$4,200 per year.

**8. OLD/NEW BUSINESS**

**A. Road maintenance cost sharing agreement.**

**General Manager Kumar** introduced the item explaining that the District had some of its facilities, including a water tank, located on private property at 1400 Sobre Vista Road owned by Franco and Natalia Vicino. As a result, staff used a considerable length of private driveway to access its facilities on a weekly basis. The facilities in question cannot be relocated to another District owned property without considerable expense to the District. District staff had negotiated with Vicinos for an annual payment of \$500, representing the District's share of the maintenance cost of the private driveway.

**President Bramfitt and Director Townsend** emphasized the need for the property owners to maintain their driveway in a reasonably good condition for the District to be able to use it for its intended purposes.

On motion by **Vice-President Prushko**, seconded by **Director Townsend**, and carried unanimously by a roll call vote to approve the Road Maintenance Cost Sharing Agreement with Franco and Natalia Vicino and authorize the General Manager to sign the agreement.

**9. ADJOURNMENT**

Motion by **Director Heneveld**, seconded by **Director Townsend**, and carried unanimously to adjourn the meeting at 6:58 P.M. The next scheduled meeting is a regular meeting on February 7, 2012 at 6:30 P.M.

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Shari Walk, Deputy Board Secretary

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Mark Bramfitt, Board President