

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
January 2, 2013**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Wednesday, January 2, 2013, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL
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President Prushko called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Jon Foreman Ed Kenny Meghan Stuart Mark Heneveld Ron Prushko
Interim General Manager:	Mark Bramfitt
District Personnel	Paul Gradolph, O & M Supervisor Shari Walk, Office Supervisor
Public:	None

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A.** Minutes of the December 4, 2012 Board of Directors Meeting.
- B.** Consent to Encroachment Agreement.

Interim General Manager, Mark Bramfitt said this Agreement merely allows GTE Mobilnet (Verizon Wireless) to install a cellular tower on private property. The District was granted an easement for ingress, egress and utility purposes on the same site in 1999, and therefore Verizon Wireless needs the District's permission to use the same easement. The District does not use this portion of the easement and does not foresee any future use of the portion of the easement that Verizon Wireless is planning to use for the tower.

In response to the Directors, Paul Gradolph said the tower will not interfere with our SCADA system, since it uses a different frequency.

On motion by **Director Foreman**, seconded by **Director Stuart**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

A. Monthly Financial Reports & Disbursements for November, 2012.

On motion by **Vice President Heneveld**, seconded by **Director Stuart**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of November 2012 in the amount of \$304,775.75.

B. Water Source Report.

The Water Source Report was received and filed.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

Vice President Heneveld commented on the ad from the Sanitation District where it reported "use less water, pay less for sewer". He stated that was not true for him, since his water usage was zero, and his rate went up by .20 cents.

Directors Kenny and Stuart and President Prushko expressed disappointment with press coverage of the previous board meeting in the Sonoma Index Tribune.

Interim General Manager Bramfitt said he had offered to meet with the new reporter at the paper to brief him on the District and to date he has not taken advantage of that offer.

In response to a question from President Prushko, Interim General Manager Bramfitt will inquire where funding for the Sonoma County Clean Power program came from.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Interim General Manager Mark Bramfitt reported on the following:

- 1) The next TAC meeting will be held on January 7th, and the next WAC/TAC will be held on February 4th, therefore I'll have two meetings to report at our meeting in February.
- 2) Requests for applications for the position of Operations and Maintenance Supervisor has closed and staff will be reviewing all applications and set an interview date.
- 3) District staff has been answering numerous questions from rate payers regarding the sewer rate charge on their property tax bill. Staff will continue to do so. If inquiries become excessive, we will schedule a meeting with Sanitation District staff (at SCWA) to explore better options for customer service.
- 4) Staff received a letter from the City of Sonoma, where Councilmembers Laurie Gallian and Steve Barbose have been appointed to represent the City on the VOMWD's Ad Hoc Liaison Committee for calendar year 2013. VOMWD representatives on this committee are President Prushko and

Director Kenny. In response to **President Prushko**, to date there have been no meetings scheduled or requested from the City.

8. OLD/NEW BUSINESS

A. Task Order for Engineering and Construction Services.

Interim General Manager Bramfitt introduced this item, noting the areas in Boyes Hot Springs where mains will be replaced.

In response to **President Prushko**, Paul Gradolph said he would contact the Fire Department to inform them of this project, so that they could budget any fire hydrants they wish to have installed as part of our project.

On motion by **Director Foreman**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to approve Task Order No. 13-2941-01 to Brelje & Race Engineers in an amount not-to-exceed \$40,000 for engineering and construction services.

B. Funding Agreement with the Sonoma County Water Agency for the Valley of the Moon Water District's Water Conservation Program.

Interim General Manager Bramfitt explained the source of the new water conservation grant funding, and the obligations for matching funding and administration costs that will be incurred by the District.

On motion by **Vice President Heneveld**, seconded by **Director Foreman** and carried unanimously by a voice vote to approve the Funding Agreement between Valley of the Moon Water District and Sonoma County Water Agency for Water Conservation Program and authorize the Board President to execute the agreement.

President Prushko convened into Closed Session at 7:16 P.M.

9. CLOSED SESSION

President Prushko reconvened from Closed Session at 7:37 P.M. There was nothing to report.

10. ADJOURNMENT

Motion by **Director Foreman**, seconded by **Director Kenny**, and carried unanimously to adjourn the meeting at 7:38 P.M. The next scheduled meeting is a regular meeting on February 5, 2013 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Ron Prushko, Board President