

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
February 5, 2013**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, February 5, 2013, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Prushko called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Meghan Stuart Mark Heneveld Ron Prushko
Directors Absent:	Jon Foreman Ed Kenny
Interim General Manager:	Mark Bramfitt
District Personnel	Paul Gradolph, O & M Supervisor Shari Walk, Office Supervisor
Public:	Lee Harry, Consultant

2. PUBLIC COMMENTS

Mr. Lee Harry took the opportunity to thank Paul Gradolph for his work and dedication while he was General Manager here and wished him well in his retirement.

3. CONSENT CALENDAR

- A. Minutes of the January 2, 2013 Board of Directors Meeting.
- B. Bank signature card.

On motion by **Vice President Heneveld**, seconded by **Director Stuart**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

- A. Monthly Financial Reports & Disbursements for December, 2012.

On motion by **Vice President Heneveld**, seconded by **Director Stuart**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of December 2012 in the amount of \$266,696.09.

B. Water Source Report.

Paul Gradolph confirmed that all the wells are resting, except for the Larbre well.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS
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Vice President Heneveld reported that he attended the WAC meeting, where Jake MacKenzie was elected as the Chair and Dennis Rodoni was elected as the Vice Chair. He also observed that the SCWA had way too many staff members in attendance.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS
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Interim General Manager Mark Bramfitt reported on the following:

Personnel

- Sam Villasenor celebrated his 20th service anniversary a week ago.
- Shari Walk was presented with a award from the SVGBAP for her continued support of water conservation programs for District customers.
- Paul Gradolph received the O&M Superintendent of the Year award from the Maintenance Supervisor Association (150 members in Sonoma and Napa counties)
- Matt Fullner has accepted the position of O&M Supervisor, beginning in March. (He will be unable to attend board meetings until June as he has a college course conflict.)

WAC/TAC

- The WAC approved a TAC recommendation that the Agency and its contractors analyze potential future water supply projects and conduct a feasibility/cost benefit analysis screening. Several of the projects are already under study, including aquifer storage and recovery in the Sonoma Valley. The only other project category that directly affects VOMWD is the study of additional local groundwater production wells. Evaluation of water supply opportunities at SDC was expressly dropped from consideration.
- The Chief Engineer of SCWA reported to an ad hoc TAC committee that the County Public Health Director will go to the Board of Supervisors on Feb 26th seeking authority to form a steering committee to study fluoridation of SCWA water. She will also be seeking funding for a facilitator to design and manage a stakeholder collaborative engagement process, which will evidently include representation by one or more of the Agency's contractors. She is also seeking funding to complete a feasibility and cost analysis for fluoridation. The Agency's perspective is that the Public Health Department must conduct all public outreach activities, and provide funding for the installation and ongoing operation of fluoridation systems.
- The Agency, with TAC support, presented the proposed budget and rates for the next fiscal year, which the Board of Supervisors acting as the Agency Directors, will consider in April. Director Heneveld, as your WAC representative, will be asked to vote to recommend approval of the rates on April 1st.

8. OLD/NEW BUSINESS

- A. Proposed Operations and Maintenance and Capital Improvement Program Budgets for Fiscal Year 2013-14.

Interim General Manager Bramfitt presented an overview of the Budget and Capital Improvement Plan, noting the most critical drivers of expenses and revenues. He explained the current SCWA rate proposal, and described how the District's proposed rate increase would affect customer bills.

Directors had questions regarding the SCWA proposed rate increase, and various projects listed in the CIP.

On motion by **Vice President Heneveld**, seconded by **Director Stuart** and carried unanimously by a roll call vote to take the following actions:

- 1) Authorized staff to mail notices to all District customers regarding the proposed 3% water rate increase for FY 2013-14;
- 2) Set June 4, 2013, 6:45 P.M. as the date and time of the Public Hearing to a) review the protests received regarding the proposed water rate increase and b) receive public comments regarding the 2013-14 proposed budget.

President Prushko convened into Closed Session at 7:42 P.M.

9. CLOSED SESSION

President Prushko reconvened from Closed Session at 8:33 P.M. There was nothing to report.

10. ADJOURNMENT

Motion by **Vice President Heneveld**, seconded by **Director Stuart**, and carried unanimously to adjourn the meeting at 8:34 P.M. The next scheduled meeting is a regular meeting on March 5, 2013 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Ron Prushko, Board President