

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
September 3, 2013**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, September 3, 2013, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Prushko called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Ed Kenny Meghan Peddicord Mark Heneveld Ron Prushko
Directors Absent:	Jon Foreman
General Manager:	Daniel Muelrath
District Personnel	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	Joe Capone, Anne Kuschner, Martha La Plante, Maud Hallin & Jay Jasperse

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A.** Minutes of the August 6, 2013 Board of Directors Meeting.

On motion by **Vice President Heneveld**, seconded by **Director Kenny**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

4. PUBLIC PRESENTATION

- A.** Presentation by Jay Jasperse, Sonoma County Water Agency: Water Supply Overview.

A presentation regarding the Sonoma County Water Agency operations and the importance of a diverse water supply portfolio was given by the Agency's Chief Engineer, Jay Jasperse.

5. OPERATIONAL REPORTS

A. Monthly Financial Reports & Disbursements for July, 2013.

Office Supervisor Walk reported that the field work for the annual audit began on August 12th, and the audit report is expected to be completed by November.

On motion by **Director Kenny**, seconded by **Vice President Heneveld**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of July 2013 in the amount of \$432,681.48.

B. Water Source Report.

Operations and Maintenance Supervisor Fullner reported that the water use for July 2013 is following the same trend as the previous year.

C. Operational updates.

Operations and Maintenance Supervisor Fullner reported the following:

1. Attended a training course for cross connection control, which the District's job description for the Operations and Maintenance Supervisor position requires to be certified as a cross connection control specialist.
2. Testing was recently completed on the District's large meters.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

There were no reports or comments.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

General Manager Muelrath reported the following:

1. Sonoma County Water Agency (SCWA) Water Supply: Currently there is a 200 AF buffer between the actual storage level in Lake Mendocino and the critical storage curve.
2. As a follow-up to a question at the previous Board meeting the Solar Feasibility study was reviewed and it was determined that at this time solar is not cost effective for the District. If things change in the future, staff will revisit this option.
3. The Water Bond Coalition is having frequent meetings and at the last conference call, Senator Wolk was present and discussed her version of the new water bond. It is expected that the Assembly will also draft a bill in the near future.
4. The District has completed the hiring process of a new Water Distribution Mechanic that started employment today.
5. The request for proposals was released in early August for the Advanced Metering Infrastructure project. On September 5th a pre-proposal meeting will be held with all potential project applicants and the proposals are due September 27th.
6. Reminder to the Board of the SCWA field tour scheduled for September 11th at 8:00 am. The tour will begin at the Sonoma County Water Agency's office.

8. OLD/NEW BUSINESS

A. Valley of the Moon Water District Internship Program.

General Manager Muelrath presented the Board with the idea of starting an internship program at the District. **Director Heneveld** stated that he is impressed with Sonoma State and their students and likes the idea of an internship program. **Director Peddicord** also made reference to how important it is to support and give back to the community and this program is a way to achieve that goal. The Board approved the creation of an internship program at the District.

B. West Trinity Road Appeal of Fees

General Manager Muelrath gave a brief review of the history on this project and the current appeal. This was followed by Marty La Plante, Anne Kushner and Joe Capone that spoke on behalf of the Trinity Road project applicants. The main issue discussed was that the calculation of equivalent single family home demand (ESD) fees was higher than what the applicants were originally led to believe. If they had known up front about the calculations for the ESD fees, they would not have moved forward with the project. The Board upheld the District's ESD policy and directed the General Manager to continue to work with the applicants to try and find a solution that is consistent with the District's ESD policy and that may result in ESD fees closer to the applicants' original expectations.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Motion by **Director Kenny**, seconded by **Vice President Heneveld**, and carried unanimously to adjourn the meeting at 9:10 P.M. The next scheduled meeting is a regular meeting on October 1, 2013 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Ron Prushko, Board President