

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
October 1, 2013**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, October 1, 2013, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Prushko called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Ed Kenny Jon Foreman Meghan Peddicord Mark Heneveld Ron Prushko
General Manager:	Daniel Muelrath
District Personnel	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	Gina Cuclis & Heidi Danieli

2. PUBLIC COMMENTS

Gina Cuclis, VOMWD resident, informed the board of an upcoming public forum to discuss the conditions of the roads in Sonoma County. The forum is scheduled for Wednesday, October 9th; 6:30-8:30 pm at Ramekins, 450 West Spain Street.

3. CONSENT CALENDAR

- A. Minutes of the September 3, 2013 Board of Directors Meeting.
- B. AB 1600 annual Report for FY 2012-13.
- C. Water Facilities Installation Agreement with George & Buffington Miller, Project No. 2943.

On motion by **Director Foreman**, seconded by **Vice President Heneveld**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

- A. Monthly Financial Reports & Disbursements for August, 2013.

On motion by **Director Peddicord**, seconded by **Vice President Heneveld**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of August 2013 in the amount of \$563,057.95.

B. Water Source Report.

Operations and Maintenance Supervisor Fullner pointed out the increase in well production and decrease in Sonoma County Water Agency purchases for the month of August.

C. Operational updates.

Operations and Maintenance Supervisor Fullner reported the following:

1. The project involving the relocation of the tie-in at Donald and Highway 12 has been completed. As part of the construction process a 6” valve was broken in the closed position, which was subsequently replaced.
2. The roundabout at Hanna Center is nearing completion and the contractor has adjusted the height of the District valves to the new grade.

6. PRESIDENT’S AND DIRECTORS’ REPORTS OR COMMENTS
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President Prushko reported that he attended the tour of the Water Agency’s facilities on September 11th. He gave an overview of the restoration project, collector 6, and water agency operations. He also reported having a discussion with Jay Jasperse regarding the Water Agency rates and affordability.

Director Peddicord informed the Board that she would be attending a couple of forums whereas the future of the Sonoma Developmental Center (SDC) will be discussed. The main focus of the meetings are to see what the local plans are for the SDC facilities. The first meeting is at the end of October, 2013.

Vice President Heneveld thought it was a good idea to attend, just in case it affects water. General Manager, Muelrath said SDC is part of our long term water supply planning.

President Prushko acknowledged Gina Cuclis, audience member who stated that a State task force was formed, which she has been following. The push is to keep the SDC open. Next task force meeting is scheduled for October 22nd.

Vice President Heneveld reported that he attended the emergency preparedness training on September 27th. Stating it was nice seeing government working together and that in emergency situations it’s helpful to have good relations with other Districts.

7. GENERAL MANAGER’S AND DISTRICT COUNSEL’S REPORTS
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General Manager Muelrath reported the following:

1. TAC meeting of Sept 9th
 - a. Temporary Urgency Change Order runs through October 28th and we are currently 2,700 AF above the critical curve. SCWA has reported a 2% reduction in water demands compared to 2012.

- b. TAC approved the comments on the Draft Fluoridation Preliminary Engineering Design Report. Most of the comments focused on the engineering feasibility, misleading comments and factual correctness of the estimated costs.
 - c. Water shortage allocation methodology was discussed again and is expected to go to the WAC in early 2014. It will be brought forward at the November Board meeting to discuss so that Director Heneveld will have direction for the WAC vote.
2. Sonoma County Water Agency Tour, September 11th: Informative about the importance and implications of the Dry Creek habitat restoration project and its impact on regional water supply. Toured the fish hatchery, dry creek restoration, the collector well fields, rubber dam and collector 6.
 3. AMI project update
 - a. A pre-proposal meeting was held on September 5th, where about 15 people from potential vendors attended.
 - b. Proposals were due September 27th, and 6 were received. Staff is in the process of scoring and ranking them to determine the top proposals at which time interviews will be scheduled. The interview process is expected to take place in November. Contract negotiations will begin shortly after, and the contract will be brought to the Board for approval in early 2014.
 - c. Staff also identified another source of grant funds and is in the process of submitting an application.
 4. Urban Stakeholder Committee: Continue to work on this statewide committee which allows the District to get insight ahead of time on upcoming legislative changes and requirements ranging from Urban Water Management Plans to Drought Planning.
 5. Emergency Preparedness for Executive Management and Elected Officials: Well attended training at SCWA. Almost all general managers and senior staff with a good showing of elected officials.

8. OLD/NEW BUSINESS

A. Electronic Communications Policy.

General Manager, Muelrath introduced this item, stating the Board had approved an Electronic Communication Policy on April 3, 2012. Staff is requesting a revision to that policy to include social media sites.

On motion by **Director Foreman**, seconded by **Director Peddicord**, and carried unanimously by a voice vote to approve the revision to the District' Electronic Communication Policy.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Motion by **Vice President Heneveld**, seconded by **Director Foreman**, and carried unanimously to adjourn the meeting at 7:36 P.M. The next scheduled meeting is a regular meeting on November 5, 2013 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Ron Prushko, Board President