

**VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
January 7, 2014**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, January 7, 2014, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

**President Prushko** called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Ed Kenny Jon Foreman Meghan Peddicord Mark Heneveld Ron Prushko
General Manager:	Daniel Muelrath
District Personnel	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	Heidi Danieli

**2. PUBLIC COMMENTS**

There were no public comments.

**3. CONSENT CALENDAR**

- A. Minutes of the November 5, 2013 Board of Directors Meeting.
- B. Conflict of Interest Code.

On motion by **Director Foreman**, seconded by **Director Kenny**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

**4. PUBLIC HEARING - NONE**

**5. OPERATIONAL REPORTS**

- A. Monthly Financial Reports & Disbursements for October & November, 2013.

On motion by **Director Foreman**, seconded by **Director Peddicord**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of October 2013 in the amount of \$372,430.51 & November, 2013 in the amount of \$282,456.96.

**B. Water Source Report.**

Operations & Maintenance Supervisor Fullner reported that Larbre is the only well online at this time. Water levels in all the wells are below normal for this time of the year.

**C. Operational updates.**

Operations & Maintenance Supervisor Fullner reported the following:

- Per California Air Resource Board regulations, the District may qualify for low use (200 hours) on the backhoes, and therefore would not be required to retrofit the exhaust.
- District maintenance crew worked until midnight on the Agua Caliente Road water main leak that had occurred on December 13<sup>th</sup>.

**6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS**

**President Prushko** brought in the newspaper article from the Press Democrat regarding the weather report, and commented that Lake Sonoma was at 47%

**7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS**

General Manager Muelrath reported the following:

1. In response to Director Peddicord, Mr. Muelrath said he met with Anne from the Trinity Road group with suggestions on how to lower the ESD's calculated by staff. As of the last correspondence, September 2013, the Trinity Road group has decided not to proceed with the options outlined.
2. The State Water Resources Control Board issued the 2013 Temporary Urgency Change (TUC) order in late April which lasted through October. Flows were reduced beginning on May 1 based on the rapid decline in Lake Mendocino levels. On December 31<sup>st</sup>, the State Water Board issued a new TUC order granting the Water Agency's request to further reduce the minimum flow in the upper Russian River from January 1 through May 29, 2014. The new TUC looks at Lake Mendocino water levels to determine water year type and currently the upper Russian River is under critical dry conditions. The District's Water Shortage Contingency Plan outlines what to do under water shortfalls from SCWA. At this point in time we are not activating the plan; however, more information will be provided at the February Board meeting.
3. SCWA issued a press release outlining public outreach campaigns that are starting today.
4. A Water Shortage Allocation Model will likely be adopted at the February WAC meeting. Essentially water is allocated based on health and safety needs and each agency's water entitlement from SCWA.
5. Sonoma-Marin Water Saving Partnership's annual report was provided to the Board.
6. Pictures were shown from the Dry Creek Fish Habitat tours in September & November 2013.
7. Valley of the Moon Water District is now on Facebook ([www.facebook.com/VOMWD](http://www.facebook.com/VOMWD)).

Doug Coty, District Counsel delivered a brief presentation regarding Board member responsibilities governed by:

- The Brown Act
- The Public Records Act
- Conflict of Interest Law, government Code 1090

**8. OLD/NEW BUSINESS**

**A. Election of District Officers for Calendar Year 2014**

**Director Kenny** nominated **Director Heneveld** as the **President** and **Director Heneveld** nominated **Director Foreman** as the **Vice-President** of the Board of Directors of the Valley of the Moon Water District for the calendar year 2014. There were no other nominations. The nominations were closed. The motions carried by acclamation.

Motion by **Director Foreman**, and carried unanimously to elect **Daniel Muelrath** as the Secretary and **Shari Walk** as the Deputy Secretary of the Board of Directors of the Valley of the Moon Water District for 2014.

At this point, newly elected **President Heneveld** chaired the meeting.

**B. Appointment of Board Representatives.**

Motion by **Director Foreman**, seconded by **Director Prushko**, and carried by a voice vote to reassign the Board representatives as shown below.

<b>Organization/Committee</b>	<b>Board Representative (s)</b>	<b>First Alternate</b>
Water Advisory Committee	Director Heneveld	Director Foreman
Ad Hoc Liaison Committee with the City of Sonoma	Director Prushko Director Kenny	Director Peddicord
ACWA – Region 1	Director Foreman	Director Peddicord

**C. Sonoma County Paving Requirements.**

General Manager Muelrath presented this item outlining the Sonoma County’s new paving requirements, which are in conflict with California Water Code. Based on discussions with District Counsel it was suggested that the District send a letter to the County prior to beginning any new future water mainline projects, indicating the District will continue to restore pavement per Water Code section 31060.

On motion by **Vice President Foreman**, seconded by **Director Prushko**, and carried unanimously by a voice vote to authorize staff to send a letter to the County indicating the District will continue to restore pavement per Water Code section 31060.

**D. Advanced Metering Infrastructure Project.**

General Manager Muelrath gave an overview of the project and discussed the proposed timeline. Staff requested Board approval to begin contract negotiations with Badger/Itron as the first step in the project.

On motion by **Vice President Foreman**, seconded by **Director Prushko**, and carried unanimously by a voice vote to authorize staff to proceed with the project and negotiate a contract with Badger/Itron for the purchase and implementation of an Advanced Metering Infrastructure system.

**9. CLOSED SESSION - NONE**

**10. ADJOURNMENT**

Motion by **Vice President Foreman**, seconded by **Director Kenny**, and carried unanimously to adjourn the meeting at 8:13 P.M. The next scheduled meeting is a regular meeting on February 4, 2014 at 6:30 P.M.

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Shari Walk, Deputy Board Secretary

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Mark Heneveld, Board President