

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
March 4, 2014**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, March 4, 2014, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Heneveld called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Ed Kenny Meghan Peddicord Ron Prushko Jon Foreman Mark Heneveld
General Manager:	Daniel Muelrath
District Personnel:	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	None

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A. Minutes of the February 4, 2014 Board of Directors Meeting.
- B. Joint Powers Insurance Authority "Commitment to Excellence" Program.
- C. Sonoma Valley Groundwater Management Program.

On motion by **Director Kenny**, seconded by **Vice President Foreman**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

- A. Monthly Financial Reports & Disbursements for January, 2014.

On motion by **Vice President Foreman**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of January 2014 in the amount of \$266,501.73.

B. Water Source Report.

Operations and Maintenance Supervisor Fullner reported that well levels have increased by 2' from last month, but remain slightly below normal for this time of the year.

C. Operational updates.

Operations & Maintenance Supervisor Fullner reported the following:

- A leak was discovered at a blow off in the Deercreek development located at the end of W. Thomson. This location has polybutyelene services that will be scheduled for replacement as part of the polybutyelene replacement project.
- Staff is continuing to determine the compliance level of District generators with the California Air Resources Board (CARB) regulations.
- A vendor was selected (Fleetserv) for the retrofit of two vehicle for CARB compliance.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

There were no comments from the Directors.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

General Manager Muelrath reported the following:

Technical Advisory Committee Meeting

1. There was full support to recommend the water allocation methodology model to the WAC for their approval at the Special WAC meeting next month.
2. Water Supply Conditions: Pillsbury is 35% of capacity, Mendocino is at 49% of water supply capacity and Lake Sonoma is at 71% capacity (174,000AF). A slide showing the reservoir storage was presented.
3. This year highlights the importance to diversify and expand local water supply. Over the course of this next year, a water supply strategy action plan will be developed for the District that outlines local water supply options that will include cost effective and non-cost effective options, so District has a comprehensive idea and plan on how to proceed with funding supply projects that may take decades to complete.

American Water Works Association Benchmarking

In an effort to get baseline data for the District and compare it to over 150 other water districts and utilities from around the country, over 100 District data points were submitted to AWWA that then compiles the results and shows how our District compares to other agencies. Four of the data points were shown to the Board.

8. OLD/NEW BUSINESS

A. Urban Water Shortage Contingency Plan.

General Manager Muelrath presented an overview of the Urban Water Shortage Contingency Plan, noting the changes in the 2014 version, which included an additional stage, updated financial numbers and water

shortage charges. In response to **Director Prushko's** question regarding new development, General Manager Muelrath explained the District's current water supply entitlements /demands and explained how the urban water shortage contingency plan handles new development demand during times of water shortages.

On motion by **Director Prushko**, seconded by **Director Peddicord**, and carried unanimously by a voice vote to adopt Resolution No. 140303, approving the 2014 Urban Water Shortage Contingency Plan.

B. Request for Voluntary Conservation.

General Manager Muelrath introduced this item, noting the current water supply conditions presented earlier, the governor's statewide call for conservation and the importance to eliminate waste and use water efficiently regardless of the water supply scenario. Board discussion ensued regarding the urban water shortage contingency plan and the request for voluntary conservation. Based on the discussion and water supply conditions, no stage of the urban water shortage contingency plan was activated; however there was unanimous support for the call for voluntary conservation.

Motion by **Director Peddicord**, seconded by **Vice President Foreman**, and carried by a voice vote to adopt Resolution No. 140304, supporting the Sonoma Marin Saving Water Partnership efforts and Governor Jerry Brown's emergency drought declaration and Sonoma County Water Agency's General Manager's request that includes seeking 20% voluntary conservation.

President Heneveld convened into Closed Session at 7:35 P.M.

9. CLOSED SESSION

A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957-General Manager.

President Heneveld reconvened from Closed Session at 8:30 P.M. There was nothing to report.

10. ADJOURNMENT

Motion by **Vice President Foreman**, seconded by **Director Peddicord**, and carried unanimously to adjourn the meeting at 8:32 P.M. The next scheduled meeting is a regular meeting on April 1, 2014 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Mark Heneveld, Board President