

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
April 1, 2014**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, April 1, 2014, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Heneveld called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Ed Kenny Meghan Peddicord Ron Prushko Jon Foreman Mark Heneveld
General Manager:	Daniel Muelrath
District Personnel:	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Office Supervisor
Public:	Heidi Danieli

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A. Minutes of the March 4, 2014 Board of Directors Meeting.
- B. Amendment No. 1 to the General Manager's Employment Agreement.
- C. Water Facilities Installation Agreement with JLV Family, LLC, Project No. 2946.

On motion by **Vice President Foreman**, seconded by **Director Kenny**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

- A. Monthly Financial Reports & Disbursements for February, 2014.

On motion by **Vice President Foreman**, seconded by **Director Peddicord**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of February 2014 in the amount of \$281,282.50.

B. Water Source Report.

Operations and Maintenance Supervisor Fullner reported that both the Larbre and Agua Caliente Wells are running at this time. The well levels have come up 1 foot from last month, but are still approximately 5 feet below normal for this time of year.

C. Operational updates.

Operations & Maintenance Supervisor Fullner reported the following:

1. The leak that was reported last month on W. Thomson has been repaired and three out of four service manifolds have been replaced in Deer Creek.
2. Every three years, staff exercises the valves in our water service area by rotating them off and on to make sure all are working properly. This program is currently underway and almost completed. Valves that are not functioning properly have been identified for the valve replacement project.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS
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President Heneveld reported that he attended the Sonoma Valley Water Forum meeting, but will defer the reporting to the General Manager.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS
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General Manager Muelrath reported the following:

1. On March 31, 2014 a State of the Sonoma Valley Water Forum was held and VOMWD was one of the panel speakers. The major focus was on groundwater and specifically in the rural residential areas of El Verano and South of Sonoma.
2. Water Supply Conditions: Pillsbury is at 92% capacity, compared to 35% last month, therefore PG&E Potter Valley Project diversions into Lake Mendocino will resume. Lake Mendocino is at 65% of winter capacity, compared to 49% last month or 50% of the seasonal storage curve. Lake Sonoma is at 75% capacity, compared to 71% last month.
3. A letter has been sent to Sonoma Development Center Facilities Management staff to see if there are additional ways to leverage each other's water systems through more integrated planning of projects.
4. The final AMI contract is being reviewed by legal staff and will be brought forward to the Board at the May meeting.
5. A memorandum from the Sonoma Valley Water Agency was given to the Board which showed the gallons per capita daily use of each contractor to date.
6. The 2014 AWWA State of the Water Industry Report was given to the Board which ranked by categories the issues facing the water industry in the upcoming years.

8. OLD/NEW BUSINESS

A. Agreement with the County of Sonoma to Relocate Water Facilities on Hwy. 12.

General Manager Muelrath introduced the item, stating this is the second phase of the sidewalk project on Highway 12. As with the first phase, this phase will require the relocation and or adjustment to the District's facilities between Agua Caliente Road and Boyes Boulevard, of which the District is responsible for the costs.

Motion by **Director Prushko**, seconded by **Vice President Foreman** and carried unanimously by a roll call vote to approve an agreement between the Valley of the Moon Water District and the County of Sonoma for relocation of water facilities on Highway 12 and authorize the General Manager to execute the agreement.

B. Landscape Rebate Programs.

General Manager Muelrath discussed the proposed program changes and additions that include changes in some current rebate amounts and the addition of a SMART irrigation controller rebate.

Motion by **Vice President Foreman**, seconded by **Director Peddicord**, and carried unanimously by a roll call vote to authorize modifications to the current "Cash for Grass" rebate program and the development and implementation of a SMART controller rebate program.

C. Balsam, Monterey East & West, Las Lomas, E. Thomson & Madera Water Main Replacement, Project No. 2941.

At the January 2014 board meeting, the board approved advertising a notice inviting bids for the Balsam, Monterey East & West, Las Lomas, E. Thomson & Madera Water Main Replacement Project. A site tour/per bid meeting was held on March 11, 2014, and the bids were opened on March 25, 2014. Nine bids were received ranging from a high bid of \$698,145 to a low bid of \$448,392. Staff is recommending awarding the contract to W.R. Forde Associates in the amount of \$448,392.

On motion by **Director Prushko**, seconded by **Vice President**, and carried unanimously by a roll call vote to award Project No. 2941, Balsam, Monterey East & West, Las Lomas, E. Thomson & Madera Water Mains Replacement Project to W.R. Forde Associates in the amount of \$448,392.

D. Water Distribution System Leak Detection.

General Manager Muelrath introduced this item, noting that the last time the District performed a system wide leak detection survey was in 2006 by WaterNet Survey. At that time, several leaks were found and repaired. The water savings totaled approximately 150 AF of water a year. Since the non-revenue water has been increasing along with the cost of SCWA water, it is recommended to do another leak detection survey. Staff received three quotes, and found WaterNet Survey to be the lowest quote at \$19,950.

On motion by **Director Prushko**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to authorize the General Manager to execute a contract with WaterNet Survey for a system wide leak detection survey in the amount of \$19,950.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Motion by **Director Prushko**, seconded by **Vice President Foreman**, and carried unanimously to adjourn the meeting at 7:20 P.M. The next scheduled meeting is a regular meeting on May 6, 2014 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Mark Heneveld, Board President