

**VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
August 5, 2014**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, August 5, 2014, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

**President Heneveld** called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Ed Kenny Ron Prushko Jon Foreman Mark Heneveld
Directors Absent:	Meghan Peddicord
General Manager:	Daniel Muelrath
District Personnel:	Shari Walk, Administration & Finance Manager
Public:	Heidi Danieli & Michael Kanevich

**2. PUBLIC COMMENTS**

There were no public comments.

**3. CONSENT CALENDAR**

**A.** Minutes of the July 1, 2014 Board of Directors Meeting.

On motion by **Vice President Foreman**, seconded by **Director Kenny**, and carried unanimously by a voice vote to adopt the consent calendar as shown.

**4. PUBLIC HEARING - NONE**

**5. OPERATIONAL REPORTS**

**A.** Monthly Financial Reports & Disbursements for June, 2014.

Administration & Finance Manager, Walk informed the board that the auditors are scheduled here the week of August 25, 2014.

On motion by **Director Prushko**, seconded by **Vice President Foreman**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of June 2014 in the amount of \$452,888.14.

**B. Water Source Report.**

General Manager Muelrath reported the production from the wells is good, and they are only down 5%, which is better than expected given the current drought.

**C. Operational updates.**

General Manager Muelrath reported the following:

1. The Boyes Hot Springs Project is complete except for the paving which is expected to be completed by the middle of this month.
2. While in the area of the Boyes Hot Springs Project, staff abandoned an old 4" service line, prone to leaks which served 12 Calle Del Monte. That line was relocated off private property to the public right of way. Staff expects to save money by having the contractor for the Boyes Hot Springs Project pave this area at the same time the paving is done on the project.
3. Staff is making good progress on the polybutylene replacement project in the Sonoma Greens development. There are seven services left to replace out of the 19.
4. At the last meeting, staff mentioned the need to have backflow devices installed where HOA's with private wells were irrigating parcels serviced by District water. The initial contact with all of the HOA's has been made. The next step is to attend their board meetings to explain the process to a larger number of people. There seems to be a general understanding of the necessity to install backflow devices.

<b>6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS</b>
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**President Heneveld** reported on the WAC meeting that he attended on August 4<sup>th</sup>, where the main discussion was how each contractor was planning on responding to the State Water Resources Control Board's (SWRCB) adopted emergency regulations, whether by initiating a stage of their Urban Water Shortage Contingency Plan, or by adopting a Resolution to be approved by the SWRCB.

<b>7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS</b>
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General Manager Muelrath reported the following:

- Water production was down by 16.77% since March, when the board adopted a resolution supporting the call for conservation.
- Currently Lake Sonoma is at 162,000 AF (66%), and Lake Mendocino is at 38,000 AF. Due to projected low levels in Mendocino, SCWA is going to the SWRCB this week to submit a Temporary Urgency Change Petition to reduce flows out of Mendocino. Doing so will move the projected 20,000 AF supply level from November 1 to December 1 and if Mendocino County water agencies achieve additional conservation that may be pushed to January 1.
- A kick off meeting for the AMI project was held, and we are expecting the server and data collectors to be installed by the end of September and the pilot location meters to be installed by the end of October.

- Based on the Request for Proposals (RFP) for engineering the District's standard plans and updating the maps, staff selected the best proposal which will be presented at the next board meeting for approval. The results of the RFP for a rate study may also be presented at the next board meeting.
- The SWRCB is proposing a national Pollutant Discharge Elimination system permit for discharges from drinking water systems. Staff is currently monitoring the proposed permit requirements, but at a minimum it appears that the District will need to obtain a permit to discharge water from wells, mainlines, breaks and hydrant flushing.

<b>8. OLD/NEW BUSINESS</b>
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**A. Engineering Services for the Boyes Hot Springs Water Main Replacement Project.**

General Manager, Muelrath, introduced the item noting the additional services performed by Brelje & Race Engineers outside of the original scope of services. Those services included coordination and observing potholing being performed to locate potentially conflicting utilities and revisions to the design drawings to avoid found utilities. Also included were additional drawings, exhibits and calculations in order to comply fully with the County Encroachment Permit for paving.

Motion by **Vice President Foreman** seconded by **Director Prushko** and carried unanimously by a roll call vote to approve amendment No. 1 to Task Order No. 13-2941-01 to Brelje & Race Engineers in the amount of \$11,570.

**B. State Water Resources Control Board Emergency Regulations.**

General Manager Muelrath recapped the progression of the drought and said the SWRCB adopted emergency regulations for Statewide Urban Water Conservation. Those regulations prohibited the following activities, which applies to all Californians, except when such water use is required for public health and safety reasons.

1. The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots or structures;
2. The use of a hose that dispenses potable water to wash motor vehicles, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
3. The application of potable water to driveways and sidewalk; and
4. The use of potable water in fountain or other decorative water feature, except where the water is part of a recirculating system.

Mandatory actions are required by the District, which includes adopting a Resolution declaring a Stage 2 Water Shortage. As an alternative, the urban water supplier may submit a request to the SWRCB's Executive Director for approval of an alternate plan to achieve the same level of conservation as listed above. The alternative may or may not be approved by the Executive Director.

Motion by **Vice President Foreman** seconded by **Director Kenny** and carried unanimously by a roll call vote to adopt Resolution No. 140801 enacting the District's Urban Water Shortage Contingency Plan at a Stage 2 level and Resolution No. 140802 administrative fees for Water Waste Ordinance enforcement.

**9. CLOSED SESSION - NONE**

**10. ADJOURNMENT**

Motion by **Director Kenny**, seconded by **Vice President Foreman**, and carried unanimously to adjourn the meeting at 7:34 P.M. The next scheduled meeting is a regular meeting on September 2, 2014 at 6:30 P.M.

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Shari Walk, Deputy Board Secretary

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Mark Heneveld, Board President