

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
July 7, 2015**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, July 7, 2015, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Foreman called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Mark Heneveld Ed Kenny Ron Prushko Jon Foreman
General Manager:	Daniel Muelrath
District Personnel:	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Administration & Finance Manager
Public:	Karla Noyes

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A. Minutes of the June 2, 2015 Board of Directors Meeting.
- B. Water Facilities Agreement with MP Springs Family Associates, LP and MP Springs Senior Associates, LP, Project 2945

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously by a voice vote to adopt consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

- A. Monthly Financial Reports & Disbursements for May 2015.

On motion by **Director Kenny**, seconded by **Director Heneveld**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of May 2015 in the amount of \$221,330.70.

B. Water Source Report.

Operations and Maintenance Supervisor Fullner pointed out that in May the District produced a large percent of water from its wells, but highlighted that the percent was high because the total demand and purchases from SCWA was down.

C. Operational updates.

Operations and Maintenance Supervisor Fullner reported the following:

1. Construction on the 1st phase of the valve replacement project is complete.
2. The Chestnut tank generator is in place, and the electrician is scheduled to hook up the power by the end of the week.
3. Cash for Grass rebates inspections continue to increase.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

Director Prushko commented on an article regarding loss of 90% Coho Salmon.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

General Manager Muelrath reported the following:

Water Supply Levels: Lake Sonoma is at 81% of current target water supply for this time of the year and Lake Mendocino is at 61% of current target water supply or this time of the year. The Coffey dam went up last week because the inflatable dam is under construction.

GSA Update: Attended a meeting on June 30th, where the facilitator discussed the results of the interviews that were conducted with all eligible GSA entities. The facilitator recapped that the GSA eligible entities felt that the process should be led by the County since this is a county wide issue; however, the County should not take a lead agency role when GSAs are established. The next step is to finalized GSA structures. In response to **Director Prushko**, General Manager Muelrath said that PRMD will still issue well permits, but that the GSA would be included during the permitting process of each well. Mr. Muelrath said he would keep the board informed of future meetings.

FY 2014-15 Completed Projects: All projects that were scheduled for FY 2014-15 have been 100% completed, or close to it.

8. OLD/NEW BUSINESS

A. Declaration of a vacancy on the Board of Directors

Mr. Muelrath reported that with the resignation of **Director Meghan Peddicord**, the Board was required to declare a vacancy on the board under the terms of the California Water code section 30504 and Government Code section 1780 which set the parameters for filling the vacancy through appointment by the Board.

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously by a voice vote to adopt Resolutions No. 150701 declaring a vacancy on the Board and taking appropriate steps to fill the vacancy and, No. 050703 expressing appreciation for services rendered by outgoing Director Meghan Peddicord.

B. Election of Officer

Mr. Muelrath stated, the resignation of Meghan Peddicord from the District's Board of Directors has created the need to conduct an election to fill the position of Board Vice President.

Motion by **Director Heneveld**, and carried unanimously to elect *Director Kenny as the Vice President* of the Valley of the Moon Water District for the remainder of 2015.

C. Fees – Fire flow and Service Lines

General Manager Muelrath said staff is recommending a change to the fee schedule for the installation of service lines due to the County's new paving standards. The new paving standards require that a minimum of three feet on each side of the trench needs to be paved and even larger if close to intersections and other special conditions. The District's current service line fee is insufficient to cover the increased paving cost. Due to the large variation in the amount of paving required on each project, staff is recommending to exclude the cost of paving from the District's current service line charge.

Another fee that staff is requesting revisions to is section 8-2.7, Fire Flow Test. Due to a change in best practice procedures and the new State Drinking Water system Discharge Permit, the current fee of \$99.00 is inadequate to recover the District's cost. Staff is recommending a change from a flat fee to the "Actual Cost to the District".

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to adopt Resolutions No. 150704, amending Regulation 8-3.2, Meter and Service Line Charges and Regulation 8-2.7 Fire Flow Test effective September 1, 2015.

D. HOA Cross Connection Control Review

Operations & Maintenance Supervisor, Matt Fullner gave a slide presentation describing the types of backflow devices, the reasons why each of the HOAs are required to have a backflow device, and the time limit in which the devices have to be installed.

President Foreman convened the meeting into Closed Session at 7:27 P.M.

9. CLOSED SESSION

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| <p>A. Conference with legal counsel to consider pending litigation, pursuant to government code section 54956.9 (a) – "VOMWD v Brown and Caldwell, et. Al"</p> |
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President Foreman reconvened from Closed Session at 7:43 P.M. There was nothing to report.

10. ADJOURNMENT

Motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously to adjourn the meeting at 7:45 P.M. The next scheduled meeting is a regular meeting on August 4, 2015 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Jon Foreman, Board President