

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
October 6, 2015**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, October 6, 2015, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Foreman called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Walk** noted the following present:

Directors:	Bruce Adams Mark Heneveld Ron Prushko Ed Kenny Jon Foreman
General Manager:	Daniel Muelrath
District Personnel:	Matt Fullner, Operations & Maintenance Supervisor Shari Walk, Administration & Finance Manager
Public:	Doug Coty, District Counsel, Karla Noyes, Fred Allevack

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A. Minutes of the September 1, 2015 Board of Directors Meeting.
- B. AB 1600 Annual Report for FY 2014-2015.

On motion by **Director Heneveld**, seconded by **Vice President Kenny**, and carried unanimously by a voice vote to adopt consent calendar as shown.

4. WORKSHOP

- A. Board Training Workshop.

Debra Schoenstein, Leader Alliance conducted a 1 hour workshop regarding Board Member roles and the responsibilities of public officials.

5. OPERATIONAL REPORTS

A. Monthly Financial Reports & Disbursements for August 2015.

On motion by **Vice President Kenny**, seconded by **Director Heneveld**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of August 2015 in the amount of \$517,910.81.

B. Water Source Report.

Operations and Maintenance Supervisor Fullner reported that 26% of our water came from the wells for the month of August, 2015. Overall well levels are down approximately 5-10%.

C. Operational updates.

Operations and Maintenance Supervisor Fullner reported the following:

- Sonoma Greens will be moving forward with the installation of backflow devices at each residence. The District was able to work with the County and save Sonoma Greens over \$10,000 in permitting fees.
- New employee, Nick Crews started work on September 8th, which completed the staffing requirements for the field.
- The District took delivery of one new truck. The new vehicle replaced vehicle #28, which will be brought to the board next month for surplus.
- The annual cathodic protection was completed on the tanks. This work is done annually to protect the life of the steel in the tanks.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

Director Prushko reported that the committee for reviewing the Employee handbook met on September 23rd.

Director Adams reported that the groundwater committee met on September 11, 2015.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

General Manager Muelrath reported the following:

Water Supply Levels: Lake Sonoma is at 72% of current target water supply for this time of the year and Lake Mendocino is at 56% of current target water supply for this time of the year.

Technical Advisory Committee Meeting: Jenner estuary naturally breeched over the weekend and Sonoma County Water Agency is now expecting to see the fall fish migration start. Regionally all water contractor are meeting their State Water Resource Control Board targets. For VOMWD, the September water use was 22% lower in 2015 compared to 2013. All contractors have finished their demand and conservation analysis portion of their Urban Water Management Plan and staff will bring VOMWD's demand projection to the Board at the November meeting.

Doug Coty, District Counsel gave an update on the following:

- **Ralph M. Brown Act** – a law which guarantees the public's right to attend and participate in meetings of local legislative bodies. While local legislative bodies generally are required to hold meetings in open forum, the Brown Act recognized the need, under limited circumstances, for these bodies to meet in private in order to carry out their responsibilities in the best interest of the public.

Examples: Personnel Exemption, Pending Litigation, Labor Negotiations, Real Property Negotiations, and Public Security.

- California Public Records Act. All public documents in California are open to inspection and copying by anyone.
- Conflict of Interest Statements – form 700
- Governance Code 1090 – prohibits Board member from having a financial interest in any contract made by them in their official capacity.
- AB 1234 – Ethics training for local officials. Requires 2 hours of training every 2 years.
- Sexual Harassment training is not required but recommended for elected Boards.

8. OLD/NEW BUSINESS

A. Groundwater Sustainability Agency Formation Update.

General Manager Muelrath explained the current status of the formation of the Groundwater Sustainability Agency and sought support for both the Hybrid Governance Structure and Principles. In addition the importance of seeking grants was discussed.

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried by a voice vote of 4 ayes, and 1 nay, Prushko to support the Hybrid Governance Structure and Principles for GSA formation

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried by a voice vote of 4 ayes, and 1 nay, Prushko to approve staff to seek grants for implementation of groundwater management programs.

B. Development of Local Water Supply.

General Manager Muelrath presented options for the development of local groundwater supply with a financial analysis of the options. The two options presented were 1.) Abandon failed well & re-drill at Verano Ave location with a 12” well and reusing the filtration plant. The first step would be to have the District Engineer, Erler & Kalinowski, Inc., perform preliminary work, drawings, permitting and specification development so the well driller can provide a refined proposal to the District. 2.) Reactivate Trinity well by adding deeper sanitary seal and sleeve. The first step for this site would be to perform initial water quality sampling and discussing reactivation plans with the State’s Drinking Water Program.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a roll call vote to approve Task Order No. 15-2949-01 to Erler & Kalinowski, Inc. in the amount not to exceed \$54,890.

On motion by **Vice President Kenny**, seconded by **Director Adams**, and carried unanimously by a roll call vote to approve funds in the amount of \$15,000 to start the investigation of reactivating Trinity Well.

C. El Verano Water main Replacement Project No. 2947.

General Manager Muelrath discussed the issues with the bids received including that all bids exceeded the project budget. As an alternative it was presented that in-house staff could perform the project and staff would report back to the Board on the cost effectiveness of this approach.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a roll call vote to reject all bids for the El Verano Water Main Replacement Project No. 2947.

D. Emergency Preparedness Supplies.

Mr. Muelrath reported that the current budget includes funds for the purchase of emergency preparedness items. Operations and Maintenance Supervisor, Matt Fullner reported on the recent water main break in the Boyes Hot Springs area and the District's needs should a real emergency occur. To be prepared sooner than later staff felt the need to procure this year's budgeted emergency preparedness items as soon as possible. No action required.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Motion by **President Foreman**, seconded by **Director Adams**, and carried unanimously to adjourn the meeting at 9:43 P.M. The next scheduled meeting is a regular meeting on November 3, 2015 at 6:30 P.M.

Shari Walk, Deputy Board Secretary

Jon Foreman, Board President