

**VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
April 5, 2016**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, April 5, 2016, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

**President Foreman** called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Secretary Muelrath** noted the following present:

Directors:	Bruce Adams Mark Heneveld Ed Kenny Ron Prushko Jon Foreman
General Manager:	Daniel Muelrath
District Personnel:	Matt Fullner, Operations & Maintenance Supervisor
Public:	None

**2. PUBLIC COMMENTS**

There were no public comments.

**3. CONSENT CALENDAR**

- A.** Minutes of the March 1, 2016 Board of Directors Meeting.
- B.** Amending and Reinstating the District's Retirement Plan.
- C.** Term Agreements.

**Director Adams** clarified that item 3.C was to align expirations dates only and did not impact current or future scopes of work for term agreements.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a voice vote to adopt consent calendar as shown.

**4. PUBLIC HEARING - NONE**

**5. OPERATIONAL REPORTS**

- A.** Monthly Financial Reports & Disbursements for February 2016.

On motion by **Director Adams**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of February 2016 in the amount of \$286,995.70.

**B. Water Source Report.**

Operations and Maintenance Supervisor Fullner reported:

- In February 29% of our water production was pumped from our wells.
- Three of our five wells were running during that period.
- We are currently resting all of our wells in preparation for the peak demand season.

**C. Operational updates.**

Operations and Maintenance Supervisor Fullner reported the following:

- In response to Director Kenny's question last month the City of Sonoma has an on-going backflow prevention program much like the one VOMWD runs. The City has about 450 Backflow devices that they monitor and about ten of them are new from last year.
- Bay Cities Grading and Paving is getting close to completion of the 12" service lines for the new Sonoma Springs apartments. Manifolds, meter boxes and backflow preventers need to be set and recorded and the project will be complete from our perspective.
- Staff attended Asbestos Cement Pipe (ACP) training through our insurance provider JPIA. The class went over all the standard safe practices with ACP.
- Staff is currently wrapping up our temporary main and emergency supply trailers and getting ready to dedicate more time to the SCADA upgrade project.

<b>6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS</b>
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**Director Adams** – asked if Sonoma Greens was complete with their backflow device installations. Supervisor Fullner responded stating the backflows were installed and will be complete once the concrete pads are poured.

**Director Heneveld** – reported on the WAC meeting regarding SCWA's application for a temporary urgency change petition to the State Water Resources Control Board that was for compliance with the Biological Opinion rather than for drought condition.

**Director Prushko** – discussed a personnel issue that he wanted agendized. **President Foreman** asked for a motion to agendize, no motion was made.

<b>7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS</b>
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General Manager Muelrath reported the following:

**Water Supply Levels:** Lake Sonoma is at 100.5% of water supply capacity for this time of the year and Lake Mendocino is at 106.6% of target water supply curve for this time of the year. Each reservoir experienced water releases for flood protection during March. No significant rainfall is predicted so each reservoir will start its typical season decline.

**State Water Resource Control Board (SWRCB):** The SWRCB reported that February's water usage was 15% lower in 2016 compared to 2013. From June through February customer's conserved over 224 million gallons exceeding our goal ending February 2016 of 192.5 million. VOMWD is in the top 10 in the State for conservation in the Month of December.

**Water & Technical Advisory Committee Meeting:**

- The Sonoma County Water Agency (SCWA) will be filing a Temporary Urgency Change Petition with the SWRCB to decrease releases from the reservoirs to be in compliance with the Biological Option (upper river from 185cfs to 125cfs and lower river from 125cfs to 70cfs).
- The WAC approved a resolution request to the SWRCB to drop the conservation orders for all the contractors.
- Take it from the TAP campaign is delayed until mid-May when it will launch as part of the Sonoma Marin Saving Water Partnership public outreach campaign.
- There was a unanimous approval from the water contractors to forward SCWA's budget to their Boards for approval later this month.

**LAFCO Update:** The LAFCO study session regarding VOMWD and North Bay Water District's service areas for groundwater went well. LAFCO favors VOMWD to expand our sphere for groundwater services and had trouble seeing why North Bay should expand its borders when they offer no services.

In response to **Director Kenny's** question, the cost of Marin Municipal Water District's surface water is approximately 10% cheaper than the cost of SCWA's water.

**8. OLD/NEW BUSINESS**

**A. Letter to State Water Resources Control Board.**

General Manager Muelrath highlighted the importance of submitting a letter to the State Water Resources Control Board regarding the need to alleviate local agencies with sufficient water supply from the statewide conservation mandates.

On motion by **Director Kenny**, seconded by **Director Heneveld**, and carried unanimously by a voice vote to authorize the Board President and General Manager to sign and send a comment letter to the State Water Resources Control Board.

**B. SCADA Project Presentation.**

O&M Supervisor Fullner presented an overview of the District's new SCADA system and showed photos of staff installed radios.

In response to **Director Kenny's** question, Mr. Fullner stated that our current system was installed in three phases during the late 1990's.

In response to **Director Prushko's** question, Mr. Fullner stated that the SCADA system was to monitor district assets and distribution system and the AMI system is for reading water meters.

**9. CLOSED SESSION - NONE**

**10. ADJOURNMENT**

Motion by **Director Heneveld**, seconded by **President Foreman**, and carried unanimously to adjourn the meeting at 7:54 P.M. The next scheduled meeting is a regular meeting on May 3, 2016 at 6:30 P.M.

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Daniel Muelrath, Board Secretary

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Jon Foreman, Board President