

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
May 3, 2016**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, May 3, 2016, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Foreman called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Secretary Muelrath** noted the following present:

- | | |
|---------------------|------------------------------------------------------------------------------------------------------|
| Directors: | Bruce Adams
Mark Heneveld
Ed Kenny
Ron Prushko
Jon Foreman |
| General Manager: | Daniel Muelrath |
| District Personnel: | Matt Fullner, Operations & Maintenance Supervisor
Chris Petlock, Administration & Finance Manager |
| Public: | Heidi Danieli |

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT CALENDAR

- A. Minutes of the April 5, 2016 Board of Directors Meeting.
- B. November 8, 2016 General Election.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a voice vote to adopt consent calendar as shown.

4. PUBLIC HEARING - NONE

5. OPERATIONAL REPORTS

- A. Monthly Financial Reports & Disbursements for March 2016.

Director Prushko asked about large meter testing expenses and payback period. Both the General Manager and the Operations & Maintenance Supervisor responded regarding the importance of testing large meters and the return on investment. General Manager Muelrath stated that he would report back on costs of

training, certification and viability for testing large meters in house.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of March 2016 in the amount of \$270,731.27.

B. Water Source Report.

Operations & Maintenance Supervisor Fullner reported that 29% of our water was pumped from the wells in March, during which time three wells were running. In April, all wells were off, being rested in preparation for the peak season. Since the recovery had gone well, three of the wells were turned back on late April, and a fourth yesterday.

The Board discussed performance of wells after resting and the response from SCWA concerning the results of conservation.

C. Operational updates.

Operations and Maintenance Supervisor Fullner reported the following:

- Training on sanitary surveys was held at the Sacramento Suburban Water District last month, which was attended by the O&M supervisor and lead field employee. Sanitary Surveys are inspections conducted on water facilities by a regulator and includes looking at regulatory requirements, personnel safety and how the water is treated and protected against contamination.
- Interviews for the position of Water Distribution System Operator were completed in April. The candidate selected is expected to start later this month pending a background check and pre-employment physical.
- The last set of valves to be replaced during this fiscal year is tentatively scheduled for the end of this month. The valves are located at the intersection of Lake and Agua Caliente Road.
- Installation of the new radios, CAT5 wire and conduit for the SCADA system upgrade are in progress. Staff is now capable of installing and locating the radios without outside help. The goal is to have all of the Glen Ellen completed with good communication by July 1st.
- Staff is in the process of locating and mapping the meters that will be replaced in our first phase of the AMI project using the new GPS equipment. A total of nine routes are scheduled to be replaced late June, early July. Once those are completed, staff will be placing the District's other assets in our assets management program.
- Sonoma County Water Agency will be working on one of their meters located at the Verano and Main Avenue pressure-reducing valve (PRV), and offered to install any new or upgraded plumbing at their expense if the District provided the parts. This PRV is one of three in the District's system left to be upgraded. The work to be done includes the installation of two new control valves, the PRV and all of the related fittings, saving the District an estimated \$2,200 to \$3,000 in labor costs.

In response to **Director Foreman**, Operations & Maintenance Supervisor Fullner outlined the progress and results of the monitoring well that was drilled in the District's Corporation yard. General Manager Muelrath reported on what steps are needed to install a production well at this location.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

Director Adams asked if the Board should do more to inform customers regarding water resources.

Director Heneveld reported he attended the WAC meeting yesterday. The topics discussed included the reluctance of the State to change the course on water conservation levels statewide, and discussed Climate Action Plan 2020 and possible implications for water contractors.

Vice President Prushko: Discussed his understanding of the process for purchasing, questioned the process for choosing the current SCADA vendor and asked why specific vendors were not consulted.

General Manager Muelrath outlined the Request for Proposal policy for professional services and contrasted with bidding process for construction projects and informed the Board that the RFP process was followed.

Director Adams also commented that public agencies choosing vendors was not always about best price, but many other factors go into choosing the best vendor for projects.

The board moved to item 8.B.

President Foreman explained and apologized for the letter to the editor regarding Board support for a 1st District Supervisor candidate.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

A. Water Supply Update.

Lake Sonoma has above average water storage and is currently at 99.4% capacity, and Lake Mendocino has above average water storage and is currently at 99.5% of the target water supply curve. No significant rainfall is predicted so each reservoir will start its typical season decline.

The State Water Resource Control Board (SWRCB) reported that March's water usage was 32% lower in 2016 compared to 2013. As reported in the Sonoma Index Tribune, the SWRCB is expected to release a draft of their revised conservation mandate later this week with adoption at their May 18th board meeting. Should this happen, staff will likely schedule a special board meeting for May 24th to discuss removing our stage 2 drought level.

B. WAC/TAC Meeting.

Take it from the TAP campaign will be starting later this month.

C. 2015 Urban Water Management Plan Update.

The draft 2015 Urban Water Management Plan (UWMP) will be available within the next two weeks and distributed to each board member. A public hearing is scheduled for the June 7th board meeting, and that hearing will be noticed in the local newspaper. If any Directors have questions or concerns regarding the UWMP, please contact the General Manager. The UWMP has to be filed with the State by June 30th.

D. Groundwater Sustainability Agency Formation Update.

The County of Sonoma, Sonoma County Water Agency, North Bay Water District, City of Sonoma, Valley of the Moon Water District and now the Resource Conservation District are continuing to work towards the

formation of the Sonoma Valley Groundwater Sustainability Agency. At this point, it appears that using a Joint Powers Authority to form this new agency is the preferred method. Other considerations discussed is how to fund the agency before it can legally collect monies from groundwater pumpers, how voting will work, will the cost be split 6 ways or will it be tied to funding amounts.

8. OLD/NEW BUSINESS

A. Clothing Logo.

General Manager Muelrath presented the revised clothing logo based on the feedback provided by the Board at the February 2016 meeting, and asked for approval.

On motion by **Director Heneveld**, seconded by **President Foreman**, and failed by a voice vote of 2 ayes (Directors Heneveld and Foreman), and 3 nays (Directors: Prushko, Kenny, Adams) to approve the logo artwork for District clothing.

B. Supervisory Control and Data Acquisition (SCADA) Task Order.

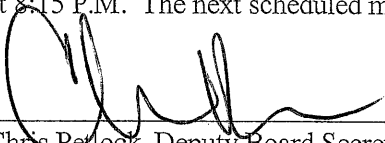
General Manager Muelrath stated that after starting the project it was determined to be advantageous to move some of the scope from next fiscal year into this year and to revise the original Task Order. Total expected expenditures on this project have not changed.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried by a voice vote of 4 ayes, and 1 nay, (**Director Prushko**), to approve the revised Task Order No. 16-2955-01 to Core Utilities in the amount not to exceed \$28,800.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Motion by **Director Kenny**, seconded by **Director Adams**, and carried unanimously to adjourn the meeting at 8:15 P.M. The next scheduled meeting is a regular meeting on June 7, 2016 at 6:30 P.M.


Chris Petlock, Deputy Board Secretary


John Foreman, Board President