

VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
Regular MEETING MINUTES
June 7, 2016

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on Tuesday, June 7, 2016, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Foreman called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Petlock** noted the following present:

Directors:	Bruce Adams Mark Heneveld Ed Kenny Jon Foreman
General Manager:	Daniel Muelrath
District Personnel:	Matthew Fullner, Operations & Maintenance Supervisor Chris Petlock, Administration & Finance Manager
Public:	Cheri Burgi, Sharon Sweeden, Arlene Sweeded, Gary Sweeden & Karla Noyes.

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

Item 3.A Minutes of the May 3, 2016 Board of Directors Meeting.

Item 3.B Minutes of the May 24, 2016 Board of Directors Special Meeting.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a voice vote to adopt consent calendar as shown

4. PUBLIC HEARING

Item 4.A Public Hearing.

Time Certain 6:35 p.m. – 2015 Urban Water Management Plan.

General Manager Muelrath and EKI Consultant Tim Allen provided a PowerPoint presentation on the 2015 Urban Water Management Plan highlighting that the District has sufficient supplies to meet future demand projects and is compliant with SBx 7-7 water use reduction targets.

Director Adams inquired on the cost of the 2015 UWMP preparation; **General Manager Muelrath** responded that the 2015 UWMP estimated cost is \$24,000 and that the preparation of the UWMP is state mandated and also required in order to be eligible for grant funds. The Board of Directors discussed the costs of the UWMP along with other regulated state mandated costs to the District.

Karla Noyes, public, commented on the thoroughness of the 2015 UWMP, its relation to Climate Action Plan 2020, as well as earthquake risk to the SCWA Aqueduct.

Gary Sweden, public, commented on the rate structure and asked how the 2015 UWMP related to the rate structure.

General Manager Muelrath responded to the public comment and offered that the presentation for Item 4.B would frame the discussion on the rate structure.

Item 4.B Public Hearing.

Time Certain 6:45 p.m. – Proposed Water Rate Increase, Effective July 1, 2016.

General Manager Muelrath provided a PowerPoint presentation on the Proposed Water Rate Increase.

Questions and comments from the public related to personal conservation to keep their own bill low, how water bills are used to determine sewer bills by the County, and concerns that prices were high for households with many people living together.

General Manager Muelrath explained: 1) how the County uses winter water use records to determine sewer bills; and 2) that water meters are sized and installed based on expected water demand and that high use homes cause additional expenses to the water system that must be recovered through appropriate rates.

President Foreman closed the public hearing at 7:45 PM.

5. OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a roll call vote to approve the monthly Financial Reports & Disbursements for the month of April 2016 in the amount of \$272,245.60.

Administration & Finance Manger Petlock reported that in follow-up to **Director Prushko's** question in May that a payback analysis was performed comparing in-house vs. outsourcing of large meter testing and it was determined that the current practice of outsourcing was the most cost effective for the District.

Item 5.B Water Source Report.

Operations & Maintenance Supervisor Fullner reported the following:

- Water source report: 19% of VOMWD'S water was pumped from District wells in April. Two of

five wells ran during that period. At this time, four of the wells are on and the fifth will be going on later this month. All of the pumping levels are looking good and are about what the District would expect to see after several weeks of solid pumping.

- Most of the O&M staff attended a training and vendor show last month on the new Wonderware software that the District will be installing on the server for the SCADA system.
- Brandon Steiner recently started as WDSO I.
- The latest sets of new valves have been installed at Agua Caliente Rd. and Lake St. The crew did a great job out there. These big valve replacements are hard work and usually culminate in a long, hard day of work for the crew.
- The contractor selected to supply and install the generator at Heaven Hill Upper Booster began the final stage of the installation process yesterday. They will return Thursday or Friday to do the final wiring. As of now, the generator and all of the equipment are in place and bolted down.
- Emily is still working on GPS'ing the meters that will be replaced as part of our AMI system. Once those are complete, we plan to place our other assets (such as mainline valves) on the map using the GPS unit.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS

No Reports Given.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A Water Supply Update.

General Manager Muelrath reported that Lake Mendocino and Lake Sonoma are at 97% and that– April's water use was 39% lower in 2016 compare to 2013.

Item 7.B TAC Meeting.

General Manager Muelrath reported that the upper Russian river is operating under a Temporary Urgency Change Order to coincide with flows required by the Biological Opinion and that Mirabel fish screen and ladder project should be completed late summer/fall

8. OLD/NEW BUSINESS

Item 8.A 2015 Urban Water Management Plan.

On motion by **Director Heneveld**, seconded by **Director Adams**, and carried unanimously by a voice vote to adopt Resolution No. 160601, adopting the 2015 Urban Water Management Plan and authorizing staff to submit the plan to DWR.

Item 8.B Fiscal Year 2016-17 Final Budget & Water Rates.

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to adopt Resolution No. 160602 adopting a report on charges for water services and confirming such charges for fiscal year 2016-17, and amending District Regulations 8-2.19 and 8-2.21 to reflect such charges.

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to adopt Resolution No. 160603 adopting the fiscal year 2016-17 Operations and Maintenance budget and the Annual Statement of Investment Policy.

On motion by **Director Heneveld**, seconded by **Director Kenny**, and carried unanimously by a roll call vote to adopt Resolution No. 160604 , adopting the five-year Capital Improvement Program for fiscal years 2016-17 through 2020-21 and approving funds for fiscal year 2016-17 Capital Improvement Program budget.

9. CLOSED SESSION - NONE

10. ADJOURNMENT

Motion by **Director Kenny**, seconded by **Director Adams**, and carried unanimously to adjourn the meeting at 7:56 P.M. The next scheduled meeting is a regular meeting on July 5, 2016 at 6:30 P.M.

Chris Petlock, Deputy Board Secretary

Jon Foreman, Board President