

VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
For: June 6, 2017

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on June 6, 2017, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

**President Prushko** called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Petlock** noted the following present:

Directors:	Mark Heneveld Ron Prushko Jon Foreman Bruce Adams, Via Teleconference
General Manager:	Daniel Muelrath
District Personnel:	Matthew Fullner, O&M Supervisor Chris Petlock, Administration & Finance Manager
Public:	See sign in sheet.

**2. PUBLIC COMMENTS**

- None

**3. CONSENT CALENDAR**

**Item 3.A Minutes of the May 2, 2017 Board of Directors Meeting.**

**Item 3.B Update Sonoma County Investment Pool Signature Authorization.**

Motion by **Director Heneveld**, seconded by **Director Foreman**, to approve all items on the Consent Calendar:

A roll call vote was taken:  
Director Prushko        YEA  
Director Heneveld      YEA  
Director Foreman       YEA  
Director Adams         YEA  
Director Kenny         ABSENT

Yeas 4 Noes \_\_\_\_ Absent 1 Abstain \_\_\_\_

**4. PUBLIC HEARING**

**Item 4.A Public Hearing.**

Official Prop 218 public hearing was cancelled, however the Board allowed the public in attendance to comment on District rates.

Mr. Pawlak (public) spoke regarding his letter to the Board about residential service charges for accounts with fire sprinklers.

Ms. Burgi (public) commented to the Board on the District's response to a previous leak.

Motion by **Director Heneveld**, seconded by **Director Foreman**, to close the Public Hearing and acknowledge that the District will delay rate increases for FY 2017/18 until the 2017 rate study is complete:

A roll call vote was taken:

Director Prushko	<u>YEA</u>
Director Heneveld	<u>YEA</u>
Director Foreman	<u>YEA</u>
Director Adams	<u>YEA</u>
Director Kenny	<u>ABSENT</u>

Yeas 4 Noes \_\_\_\_ Absent 1 Abstain \_\_\_\_

**5. OPERATIONAL REPORTS**

**Item 5.A Monthly Financial Reports & Disbursements.**

Motion by **Director Foreman**, seconded by **Director Heneveld**, to approve the monthly Financial Reports & Disbursements for the month of April 2017 in the amount of \$532,666.81.

A roll call vote was taken:

Director Prushko	<u>YEA</u>
Director Heneveld	<u>YEA</u>
Director Foreman	<u>YEA</u>
Director Adams	<u>YEA</u>
Director Kenny	<u>ABSENT</u>

Yeas 4 Noes \_\_\_\_ Absent 1 Abstain \_\_\_\_

**Item 5.B Water Source Report.**

**Operation and Maintenance Supervisor Fullner reported:**

- Water source report: 33% of District production was from wells in April. Four of our five wells were in production. We are currently producing water from all five wells. The water levels are about the same as last year at most of the sites that we monitor with the exception of Verano, which is about 5' higher than last year, and Larbre which is about 25' higher.

### **Item 5.C Operational Updates.**

#### **Operation and Maintenance Supervisor Fullner reported:**

- The District's newest backhoe blew out a hydraulic hose inside the extend-a-hoe last month. Due to the nature of the repair work, the backhoe was shipped to the repair shop. This left us with only one backhoe over a weekend. City of Sonoma graciously delivered one of their backhoes to us to use for loading in the yard in case of a weekend emergency. The fact that we have good relations with city staff saved us about \$2,000 in rental and delivery charges.
- With the painting complete at Hanna and the weather improving for construction, our crew has been making the necessary repairs to the Hanna access road. This will be good for our own access as well as access for the contractor that will be repaving some damaged areas around the tank.
- After completing the La Mancha portion of the mainline project, the crew is focusing on 2" polybutylene services. They managed to complete five of them over the last couple of weeks. As of now, we have completed the Sonoma Point apartments and have only two more to complete the La Mancha manifolds.
- We will be replacing about 900 feet of steel main on Bay St. starting next week with the last portion (about 300 more feet) to come next fiscal year.
- On Friday May 26<sup>th</sup> late in the afternoon, we had an end-of-line blow off leak on Lark Ave. It was a fairly serious leak that required us to jump two houses for the weekend to keep them in service. Our crew was quick to respond and spent Friday night into Saturday morning working on the leak. The final result is a completely re-located blow off that we moved out to the street like our new standard shows. This was the first major leak that our newer crew members did on their own with only minimal input from Brian and myself over the phone.

## **6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS**

**Director Heneveld** reported that he has been part of the District's community outreach regarding the Well 5A Project.

**Director Prushko** asked if the District was going to hire a welding inspector to x-ray the casing welds on Well 5A. **General Manger Muelrath** responded that the District Engineer was going to be onsite during critical activities, but that a welding inspector was not included in the Engineer's scope of work; however staff will seek quotes and report back to the Board.

## **7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS**

### **Item 7.A Water Supply Update.**

The **General Manager** discussed the provided water supply and saving charts.

**Item 7.B TAC Meeting.**

The **General Manager** reported that the TAC meeting included discussions regarding the Potter Valley Project. It was noted that no Board Members were assigned to the Potter Valley Project and the General Manager asked if the Board would like to assign anyone or just receive updates on progress. The Board agreed to only receive updates.

**Item 7.C Miscellaneous Fees Review.**

Staff led a discussion on miscellaneous fees incurred and passed on by the District. Stan Missey (public) relayed his displeasure with a fee he incurred based upon his data entry error on bank information, even though he received a confirmation email of enrollment, and asked the Board to waive the fee.

Motion by **Director Heneveld**, seconded by **Director Foreman**, to waive the bank fee passed on to Stan Missey.

A roll call vote was taken:

Director Prushko	<u>YEA</u>
Director Heneveld	<u>YEA</u>
Director Foreman	<u>YEA</u>
Director Adams	<u>YEA</u>
Director Kenny	<u>ABSENT</u>

Yeas 4    Noes \_\_\_\_    Absent 1    Abstain \_\_\_\_

<b>8. OLD/NEW BUSINESS</b>
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**Item 8.A Fiscal Year 2017-18 Final Budget & Water Rates.**

No action was taken on Resolution No. 170601.

Motion by **Director Foreman**, seconded by **Director Heneveld**, to adopt Resolution No. 170602, adopting the fiscal year 2017-18 Operations and Maintenance budget, the Annual Statement of Investment Policy, and AB 1600 Annual Report.

A roll call vote was taken:

Director Prushko	<u>YEA</u>
Director Heneveld	<u>YEA</u>
Director Foreman	<u>YEA</u>
Director Adams	<u>YEA</u>
Director Kenny	<u>ABSENT</u>

Yeas 4    Noes \_\_\_\_    Absent 1    Abstain \_\_\_\_

Motion by **Director Foreman**, seconded by **Director Heneveld**, to adopt Resolution No. 170603, adopting the five-year Capital Improvement Program for fiscal years 2017-18 through 2021-22 and approving funds for fiscal year 2017-18 Capital Improvement Program budget.

A roll call vote was taken:

Director Prushko	<u>YEA</u>
Director Heneveld	<u>YEA</u>
Director Foreman	<u>YEA</u>
Director Adams	<u>YEA</u>
Director Kenny	<u>ABSENT</u>

Yeas 4    Noes \_\_\_\_\_    Absent 1    Abstain \_\_\_\_\_

**9. CLOSED SESSION**


- None

**10. ADJOURNMENT**

**President Prushko** adjourned the meeting at 8:05 P.M. The next scheduled meeting is a regular meeting on July 11<sup>th</sup> at 6:30 P.M.



Chris Petlock, Deputy Board Secretary

  
Ron Prushko, Board President