

**VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
For: September 5, 2017**

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on September 5, 2017, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

Director Prushko called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Petlock** noted the following present:

Directors:	Mark Heneveld Ron Prushko Jon Foreman
General Manager:	Daniel Muelrath
District Personnel:	Matthew Fullner, O&M Supervisor Chris Petlock, Administration & Finance Manager
Public:	Craig Lichty

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

Pursuant to Government Code, Section 54952.29(b) the board discussed the need to add item 3.B to the agenda. A vote was taken with unanimous approval to add emergency item 3.B.

Item 3.A Minutes of the August 1, 2017 Board of Directors Meeting.

Staff Recommendation: Approve.

Item 3.B Fire Hydrant Installation Agreement with Sonoma County Regional Parks.

Staff Recommendation: Adopt Resolution No. 170901 approving a Fire Hydrant Installation Agreement with Sonoma County Regional Parks.

Director Foreman pointed out a required revision in the agreement template that all occurrences of VOM be changed to VOMWD.

Motion by **Director Heneveld**, seconded by **Director Foreman**, and roll call vote was taken on all items on the Consent Calendar.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Absent
Director Kenny	Absent

Ayes: 3 Noes: Absent: 2 Abstain:

4. PUBLIC HEARING

Item 4.A Sonoma County Water Agency Presentation on Sonoma Aqueduct Future Costs and Capital Projects.

Sonoma County Water Agency (SCWA) Michael Gossman – Division Manager of Administrative Services and Kent Gylfe – Capital Projects Manager provided an overview presentation of upcoming capital projects and costs as they relate to the Sonoma Aqueduct.

5. OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements.

Motion by **Director Foreman**, seconded by **Director Heneveld**, to approve the monthly financial reports & disbursements for the month of July 2017 in the amount of \$711,783.47.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Absent
Director Kenny	Absent

Ayes: 3 Noes: Absent: 2 Abstain:

Item 5.B Water Source Report.

Operation and Maintenance Supervisor Fullner reported:

The District produced 16% of total production from the wells in July. Four of our five wells were in production at that time. The District recently performed a larger scale disinfection program on the Mountain Avenue Well and put it back into production; we will see production from that site on the report for September.

Well water levels are about the same as last year at this time at the seven sites that we monitor.

Item 5.C Operational Updates.

Operation and Maintenance Supervisor Fullner reported:

Bay St. Main Line Update: The District was able to finish up the Bay St. Main line installation last month; including abandonment of the old steel main and installation of all new service lines. Paving needs to be completed before we will have our final costs compiled for that part of the project.

The District is taking the opportunity between the main project and the backflow preventer installations to replace services that we had repaired over the last month and start the installation of the safety and security upgrades. Those upgrades will include:

- Security cameras at each tank and well site.
- Tank hatch alarm switches to alert us if a hatch is opened and
- Overflow float switches that will be an override to transducer readings and will shut down pumps if necessary.

During the installation of the Sonoma County Regional Parks' Sonoma Valley Bike Path section on Verano Ave., the contractor graded too low over our main and crushed parts of it with a large Caterpillar excavator. District Operators were quick to respond, had the leak under control, and temporarily repaired that evening. The extent of the damage was unknown, as the contractor had driven the equipment several times over a 100' section of the main. In all prudence, the District decided to replace the entire damaged section before the contractor could continue work in the area. Our crew worked diligently and was able to replace the main within about a week of the initial damage. We will bill the County for all parts and labor to replace the damaged main.

The District's Operators and the General Manager are trained on the safe operation of our new forklift per OSHA regulations. They are excited to use the new equipment to load and unload trucks more easily and safely and keep the yard and shop more organized.

Verano Well SCADA and controls update: New conduit and new wires for the filter controller have been installed. CORE Utilities will be in later this month to help install the new PLC and operator interface as well as get radio telemetry up and running.

Brian Larson, Water Distribution Operator III gave the Board an update from the field perspective on how vital Capital Improvement Projects, specifically mainline replacements, have been for the District's new employees to train and how that installation work done in-house translates to improved leak response and elevated competence and knowledge of our relatively new staff. He also expressed the history of the District installing mainlines throughout the service area in his thirty years employment with the District.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS
--

None

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS
--

General Manager Muelrath reported:

Item 7.A Water Supply Update.

The **General Manager** discussed the provided water supply and saving charts. The Board discussed.

Item 7.B WAC/TAC Meetings.

The **General Manager** and **Director Heneveld** reported from the WAC/TAC meetings that water system flows are low and reservoirs are full and expressed hope that the situation will remain the same for the rest of the year.

8. OLD/NEW BUSINESS

Item 8.A Sonoma Valley Groundwater Sustainability Agency Advisory Committee Appointment.

The Board agreed to move Agenda Item 8.A to discuss after the Consent Items to accommodate the nominee.

The **General Manager** introduced Mr. Lichty to the Board. Mr. Lichty gave a brief introduction and expressed support for the work of the GSA and GSA Advisory Board.

Motion by **Director Foreman**, seconded by **Director Heneveld**, to appoint Craig Lichty to the GSA Advisory Committee as the District's Representative.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Absent
Director Kenny	Absent

Ayes: 3 Noes: Absent: 2 Abstain:

Item 8.B 2017 Water Rates Study Update

The **General Manager** gave an update on the Water Rate Study. The Board and General Manager Discussed two tier vs. three tier rate structure alternatives. The Board did not rule out either rate structure however, there was a preference for three tiers.

Item 8.C ACWA Region 1 Election of Officers and Board Members.

Director Heneveld made a motion to authorize **Director Foreman** to cast the District's vote for the ACWA Region 1 candidate, Director Prushko Seconded the motion.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Absent
Director Kenny	Absent

Ayes: 3 Noes: Absent: 2 Abstain:

Item 8.D CalPERS Employer Paid Member Contributions.

The **General Manager** discussed the requirement by CalPERS for the resolutions that detail the changes in the 2015 MOU reading the District paid portion on the employee contribution for Classic Members.

Director Heneveld made a motion to adopt resolutions 170902 through 170905 consistent with the District's Employee MOU phasing out CalPERS employer paid member contributions, **Director Foreman** seconded the motion.

A roll call vote was taken:

Director Prushko	Aye
------------------	-----

Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Absent
Director Kenny	Absent

Ayes: 3 Noes: Absent: 2 Abstain:

9. CLOSED SESSION

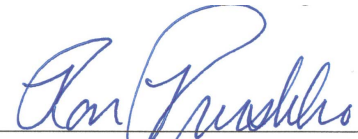
None

10. ADJOURNMENT

Director Foreman adjourned the meeting at 9:15 P.M. The next scheduled meeting is a regular meeting on September 5, 2017 at 6:30 P.M.



Chris Petlock, Deputy Board Secretary



Ron Prushko, Board President