

VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
For: October 3, 2017

A regular meeting of the Board of Directors of the Valley of the Moon Water District was held on October 3, 2017, in the Board Chambers of the District Office at 19039 Bay Street, El Verano, California.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Prushko called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

Roll Call by **Deputy Secretary Petlock** noted the following present:

Directors:	Mark Heneveld Ron Prushko Jon Foreman Bruce Adams
General Manager:	Daniel Muelrath
District Council:	Carl Nelson
District Personnel:	Matthew Fullner, O&M Supervisor Chris Petlock, Administration & Finance Manager
Public:	None

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

Item 3.A Minutes of the September 5, 2017 Board of Directors Meeting.

Item 3.B Declaration of Surplus Equipment. Declare Vehicle No. 30 and Tow behind Tate Generator as surplus equipment and authorize staff to sell at a public auction.

Motion by **Director Heneveld**, seconded by **Director Foreman**, and roll call vote was taken on all items on the Consent Calendar.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Aye
Director Kenny	Absent

Ayes: 4 Noes: Absent: 1 Abstain:

4. PUBLIC HEARING

None.

5. OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements.

Motion by **Director Foreman**, seconded by **Director Heneveld**, to approve the monthly financial reports & disbursements for the month of August 2017 in the amount of \$525,469.09.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Aye
Director Kenny	Absent

Ayes: 4 Noes: Absent: 1 Abstain:

Item 5.B Water Source Report.

Operation and Maintenance Supervisor Fullner reported:

Water source report: We produced 15% of our water from the wells in August. Four of five wells were in production at that time. As discussed at the September Board Meeting, production from Mountain Well will show on the report for September following an upgraded disinfection program at that site. Water levels in the wells are about the same as they were at this time last year with the exception of Larbre, which is still about 25' higher than last year.

Item 5.C Operational Updates.

Operation and Maintenance Supervisor Fullner reported:

Our insurance provider ACWA/JPIA, came to the District office last month and gave all staff a class on defensive driving. The class was well done and informative. JPIA suggests that all of our employees that drive company vehicles receive the training.

Donald hillside update: In preparation for winter, Operations staff installed K Rails as a temporary barrier at the Donald St. storage tank. In all, there are six rails between the destabilized hill and our hydro-pneumatic and propane tanks as well the as plywood and 4X6 wall installed at the end of last year.

As discussed at the last Board meeting, we took the time between the Bay St. Main Project and the Backflow preventer installations to get caught up on leaks and service line replacements. Operations also started our second round of site cleanup for the year. After so much rain so late into the year, many of our tank, well and booster sites require a second round of weed eating and other cleanup.

In preparation for the backflow installation project, District staff held a final meeting with HOA board members prior to commencing the project. The meeting was productive and all of the foreseeable issues ironed out. Operations plans to do about 20 test installations in Creekside and Temelec before starting the bulk installation. Our plan is to move from North to South from Temelec to Creekside then to Chanterelle.

The District has received 478 deposits or full payments for the installation of the backflow preventers, issued the first large purchase orders for parts and have already started pre-assembling the devices, made over 40 concrete forms and cut the required rebar to length. The actual installation will start this or next week.

Verano Well SCADA and controls update: The District staff and Core Utilities will be installing the PLC and landing wires for the controls tomorrow. Much of the installation and testing will be completed as much as possible before there is an actual well to test.

The contractor is at the well site now and has installed a sound wall and will begin drilling the production well next week. The most recently updated project schedule shows completion and hand over of the new well in late November.

6. PRESIDENT'S AND DIRECTORS' REPORTS OR COMMENTS
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Director Foreman gave an update on **Director Kenny**.

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A Water Supply Update.

General Manager Muelrath discussed the provided water supply and saving charts. The Board discussed.

8. OLD/NEW BUSINESS

Item 8.A Award Temelec 200,000 Gallon Water Tank Recoating Project No. 2972.

General Manager Muelrath introduced the item and staff recommendation. The Board discussed and staff answered relevant questions.

Motion by **Director Heneveld**, seconded by **Director Foreman**, to 1.) Award Project No. 2972, Temelec 200,000 Gallon Water Tank Recoating Project to Quality Painting & Maintenance, Inc. in the amount of \$165,000; 2.) Authorize the General Manager to execute the Contract and Notice to Proceed; and 3.) Award the tank inspection to Db Gaya Consulting LLC in the amount of \$15,900.

A roll call vote was taken:

Director Prushko	Aye
Director Heneveld	Aye
Director Foreman	Aye
Director Adams	Aye
Director Kenny	Absent

Ayes: 4 Noes: Absent: 1 Abstain:

Item 8.B 2017 Water Rates Study Update

The **General Manager Muelrath** gave an update on the Water Rate Study. The Board and General Manager Discussed two tier vs. three tier rate structure alternatives. Based on staff and legal council's input the Board agreed to move forward with drafting a two tier rate structure for residential customers. Final report will be presented at the Board's November meeting.

9. CLOSED SESSION

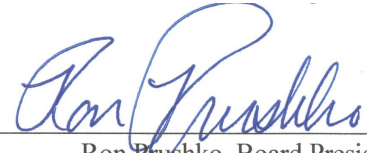
None

10. ADJOURNMENT

President Prushko adjourned the meeting at 8:15 P.M. The next scheduled meeting is a regular meeting on November 7, 2017 at 6:30 P.M.



Chris Petlock, Deputy Board Secretary



Ron Prushko, Board President